

# Charitable funds annual report 2017/18

Supporting excellence in treatment, research and care



**In support of:**

Manchester Royal Infirmary  
Wythenshawe Hospital  
Royal Manchester Children's Hospital  
Manchester Royal Eye Hospital  
Saint Mary's Hospital

University Dental Hospital of Manchester  
Withington Community Hospital  
Trafford General Hospital  
Altrincham Hospital

Manchester Foundation Trust Charity is registered with the Charity Commission as Manchester University NHS Foundation Trust Charity. Registered Charity 1049274.

Manchester Foundation  
Trust **Charity**



# Contents

Chairman's welcome.....	3
Trustee report.....	4
Celebrating your support.....	6
Working together to make a difference.....	13
How to support us.....	14
Investing in treatment, research and care.....	15
Structure, governance and management.....	20
Financial review.....	24
Funding summary.....	24
Reserves policy.....	25
Investments.....	26
Corporate Trustee responsibilities statement.....	27
Independent auditor's report.....	28
Statement of financial activities for year ended 31st March 2018.....	30
Balance sheet as at 31st March 2018.....	31
Cash flow statement for year ended 31st March 2018.....	32
Notes to the financial statements.....	32
Contact details for the Charity, Trustee and Advisers.....	46

# Chairman's welcome

**A warm welcome to our annual review, the first published by Manchester Foundation Trust Charity. In October 2017, Central Manchester University Hospitals NHS Foundation Trust (CMFT) and University Hospital of South Manchester NHS Foundation Trust (UHSM) joined together to create our new organisation, Manchester University NHS Foundation Trust. At the same time, the Charities of the two Trusts merged to become Manchester Foundation Trust Charity, registered with the Charity Commission as Manchester University NHS Foundation Trust Charity, registered Charity number 1049274.**

The merger provided an exciting opportunity for both CMFT and UHSM Charities to form part of a bigger, unified, single Charity which will benefit from more extensive fundraising opportunities to support our patients, young and old, throughout our family of hospitals. As you will know, our Charity makes a significant difference to the lives of patients and families by funding the excellent treatment, research and care our hospitals provide. During a year of change, opportunity, and tragedy, this has been more important than ever.

Following the devastating terror attack at the Manchester Arena in May 2017, we received an overwhelming outpouring of support. During the days following the attack, individuals and organisations donated items to support staff and patients, including food, toiletries and clothes. Businesses of all sizes made donations to our Charity and we received support from across the world, reflecting acknowledgement of our world-class staff and services.

During 2017/18, Manchester Foundation Trust Charity raised just over £6.9m. This outstanding achievement was once again only possible due to the exceptional generosity of individuals, families, patrons, companies and other organisations supporting our hospitals. As well as this, the transfer into Manchester Foundation Trust Charity of the funding raised over the years by the former UHSM Charity became part of the new joint Charity, bringing the total to just over £14m.

*Kathy Cowell.*

**Kathy Cowell OBE DL | Chairman**

In 2017/18, the Charity provided £436,288 to fund research and innovation, as part of £4.1m allocated over five years from 2016. This included developing the next generation of researchers by investing in specialised clinical study. We are also driving the innovation agenda by funding specific projects across genetics, childhood obesity, emergency medicine, and use of new technologies in standard clinical work.

Our new organisation, Manchester University NHS Foundation Trust, remains committed to providing the best possible care for our patients and their families. Looking to the year ahead, we are excited about our iMRI Scanner Appeal to raise £4m to revolutionise surgical care at Royal Manchester Children's Hospital.

I would like to extend my thanks to all the many individuals, groups, companies, charitable trusts and our fundraising board for all the work they do to support our hospitals. The money you raise year after year helps us to make a huge difference to the lives of the children and adults using our services.

I would also like to thank our dedicated Charity fundraising team – their hard work helps to generate significant funds for our hospitals. We are also grateful to the committed members of the Charity's Fundraising Board, which is led by Maurice Watkins CBE.





# Trustee report

## Our aims

The role of the Manchester Foundation Trust Charity is summed up in its governing document: funds are used “for any charitable purpose or purposes relating to hospital services (including research) or to any part of the National Health Service associated with any hospital.”

The main priority for the Charity is to enhance what is already provided by the NHS, ensuring continued excellence in treatment, research and care by supporting:

- State-of-the art equipment for better diagnosis and treatment
- Innovative research to improve our understanding of illness
- The creation of less clinical and more patient friendly environments across our hospitals

The Charity’s aims are to benefit the public, and this is achieved through the Charity’s support of, and links to, the NHS hospitals on our central Manchester and Trafford sites.

The Trustee has complied with the duty (set out in section 4 of the Charities Act 2006) to have due regard to public benefit guidance published by the Charity Commission.

The section of the public which benefits from our work is mainly the patients, service users, staff and visitors in our hospitals but further public benefit can be demonstrated from the results of research undertaken and supported by the Charity. Education for staff and patients is regularly funded through the Charity and is another example of resources spent for the ultimate benefit of a significant section of the general public.

The Charity makes grants which benefit the hospitals, services, patients, visitors and staff of the Trust. The hospitals are Manchester Royal Infirmary, Wythenshawe Hospital, Royal Manchester Children’s Hospital, Manchester Royal Eye Hospital, Saint Mary’s Hospital, University Dental Hospital of Manchester, Withington Community Hospital, Trafford General Hospital and Altrincham Hospital. The Trustee has invested money with the aim of enhancing the environment including supporting art projects throughout the hospitals.

The principal purpose of the NHS is to deliver services to patients, and so use of the charitable funds is focused on enhancing the experience over and above what the NHS would normally provide to patients, their families and friends and the wider community. The Trust’s aim is to provide all patients, visitors and staff with a quality service that meets the highest professional standards, while also respecting and responding to their individual needs. We want to be innovative in the treatment we provide and the environment we create.

By working in close partnership with the Trust, the Charity ensures funding is allocated to areas where it can make a real difference to the care and treatment of patients across our family of nine hospitals.

## Setting and achieving our fundraising objectives

The Charity supports all our hospitals by raising funds for projects put forward each year by various departments and wards. The Charity receives information on the projects via a Charity application form. The application is signed off by the Divisional Director of the hospital, confirming that it is a divisional priority. It is then forwarded to the Charity team for consideration together with Finance, Procurement and Estates teams.

Dependent on the value of funding requested, the Charity applies important criteria when shortlisting applications. The final outcome is a list of projects that the Charity will fundraise for in a given financial year, the 12-month period between April and the following March.

In 2017/2018 a total of 28 projects were successfully fundraised for, contributing to the overall objectives of the Charity outlined above.

### Key examples in 2017/18 included:

- Cutting edge equipment helping us diagnose and treat our patients faster
- A number of environmental enhancement projects to improve the existing stark and clinical environments in many waiting areas, wards and treatment rooms, helping our patients and families to feel welcome, distracted and at ease during their time in our hospitals. This includes the creation of a sensory room for our young patients
- The launch of the £2.1m Diabetes Appeal for Manchester Royal Infirmary to replace current facilities and create a dedicated centre that truly reflects the world-class care our doctors and nurses offer

## Grant making policy

The Trust Board approves the scheme of delegation against which the managers and officers of the Trust may approve grants. All grants in excess of £100,000 are approved directly by the Charitable Funds Committee. Governance arrangements are covered in more detail on pages 20–23.

## Core activities

The Charity’s expenditure in 2017/18 was allocated in the following ways:

- Research – 5% towards research programmes to discover and develop new diagnostics and treatments for our patients and research salary costs
- Patient related expenditure – 10% helped to deliver improvements to the patient experience
- Staff related expenditure – 12% was contributed, with a significant proportion spent on training and education
- Contributions to hospital capital expenditure amounted to 59% of total expenditure – 18% was spent on the purchase of medical and IT equipment, and contributions to Trust-wide refurbishments were 41%. The capital expenditure was all spent on improving equipment and the patient environment
- The remaining 14% was spent on raising funds



# Celebrating your support



We are very fortunate to receive support from individuals, community groups, companies and organisations and we are thankful to them for helping us to make a difference to over one million patients and their families.

The past year has seen lots of fantastic fundraising taking place, all helping us to support continued excellence in treatment, research and care to make a difference to patients across our family of hospitals. Here are some highlights of what our supporters have been up to over the past 12 months.

## April 2017

The sporting event season kicked off with 127 runners taking on the 2017 Great Manchester Marathon and Royal Manchester Children's Hospital being one of the locally nominated charities. Our magnificent runners raised over £17,400 by taking part, whilst seven runners who took on the London Marathon raised over £11,500.

To say thank you for the care he receives at Royal Manchester Children's Hospital, Charlie Locket and his little brother George, 7, decided that they didn't need any new toys for their birthdays – instead, they asked for donations to be made to the Paediatric Ear, Nose and Throat Department, raising a wonderful £205! Meanwhile, Ward 85 staff member Carole kindly held a Charity evening in support of the Ward. Taking place at Higher Blackley Conservative Club, guests were treated to a buffet and entertainment and the event raised over £1,000.

Teenager Cleo Brady has been under the care of Royal Manchester Children's Hospital since being diagnosed with Diffuse Large B-Cell Lymphoma. To say thank you for the care that Cleo received her dad, Lee, along with other family members and close family friends, undertook a sponsored head shave. Their collective efforts have raised over £2,300, which was split between the two wards that Cleo spent time on.

## May 2017

Our second Humphrey's Heroes Abseil took place at Liberty Living in Manchester. Kindly sponsored by Sodexo, 117 people took on Manchester's highest abseil across two days raising over £33,900.

May also saw 30 nurseries across the region getting involved with our Teddy Toddle by organising their own sponsored walks, collectively raising over £8,000 for the children's hospital. Mascot Humphrey Bear was joined by the Snow Queen from Pop Up Princesses to visit participating nursery, Educare Nursery in Rawtenstall, after they won our prize draw.

Following the devastating terror attack at the Manchester Arena in May, our hospitals – which treated a great many of those injured – received an outpouring of support. From donations of toiletries, clothes and food, to tattoo parlours inking Manchester bees in exchange for a donation to the Charity, the support was truly overwhelming. We also received visits from many celebrities including Ariana Grande herself who visited children who had been injured, as well as Her Royal Highness The Queen, who met with patients and staff.

We also saw a number of tattoo studios kindly donating money following Charity tattoo days, where they tattooed Manchester bees on members of the public wishing to show their solidarity with both the victims of the attack and the city.

Infinity Tattoo Studio in Flixton raised over £3,800 from their day and Border Rose Tattoo Studio in Rochdale raised over £2,100. Also wishing to show his solidarity, our very own head of Paediatric Intensive Care, Dr Peter-Marc Fortune, decided to get his very own bee tattoo. Dr Fortune raised sponsorship for his inking, supporting the unit he heads up, which cared for some of the most badly injured children, raising over £6,000.

Businesses of all sizes lent their support following the attack including Whitecross Vets who donated £5,000 and Barratt Homes, DWF and Civica who each kindly donated £10,000. N Brown group also offered their support and generously donated £50,000 which has supported a number of projects across the children's hospital including gym equipment and a MediRobot that will help to distract patients undergoing tests and procedures.

The Great Manchester Run, which took place just a few short days after the attack, also saw runners and spectators coming together in a huge show of solidarity and support for Manchester. On the day we were overwhelmed with people coming to say hello and pass on their thanks to hospital staff.

We had 570 runners supporting us on the day including firefighters, soap stars Kym Marsh, Coulson Smith and Joe Gill, and patient Brooke and her 'Barmy Army' brass band – who played around the course, crossing the finish line playing 'Don't Look Back in Anger', a song now synonymous with Manchester's response to the attack. On the day we also had 79 children taking on the Junior and Mini Great Manchester Run, which was started by our supporters and online sensations, Max and Harvey. It was an amazing day that helped to raise more than £100,000 for our hospitals.

May also saw support for the eye hospital, when Karl Dorney and his friends and family organised a sponsored five-a-side football match. It was, however, no ordinary football match; it lasted for a whole 24 hours! Karl was inspired to fundraise following his six-year-old brother Tristan's diagnosis of Cone Rod Dystrophy, a severe genetic eye condition. Karl and his four brothers from Denton had around 20 friends and family helping them in their challenge, and they raised over £2,200.



Friends June Burns and Julie Garrity turned the Macron Stadium in Bolton into a Strictly-style ballroom for their Dancing with the Dales event in support of MRI's Caring for Adults with Leukaemia, Lymphoma and Myeloma (CALLM) fund.

Hosted by actor Chris Chittell, who plays Eric Pollard in Emmerdale, the evening saw soap stars Liam Fox, Amy Walsh, Samantha Giles, Michael Parr, Kathryn Dow-Blyton and Joe Gill taking to the dance floor to perform whilst their co-star Gemma Atkinson joined boxer Scott Quigg, footballer Jason Jarrett and dancers Chris Coe and Becky Jarvis to judge their dancing skills. After a fabulous evening of entertainment it was Samantha Giles (Bernice) who took the crown of the Dancing with the Dales Champion.

June chose to fundraise for CALLM following treatment her husband, Russell, received at Manchester Royal Infirmary. Sadly Russell passed away before the event took place, but the event raised an amazing £2,665 in his memory.



# Celebrating your support



## June 2017

In June, Styles&Wood completed the refurbishment of the restaurant at Trafford Hospital. Styles&Wood have transformed the space into a modern welcoming environment for staff and visitors to access 24 hours a day. The new look restaurant now boasts a feature wall, new flooring and furniture, and a new serving area.

June also saw 11-year-old Maddy and ten-year-old Molly take on a sponsored swim to thank the hospital for looking after people caught up in the arena attack. The girls, who had both been at the concert, escaped physically unhurt so decided to put their swimming skills to good use and between them swam 2,240 metres, raising £600.

Staff and pupils of Crossgates Primary School in Rochdale held a Summer Fun night in aid of the children's hospital. They had activities including rides, bouncy castles, face painting and a non-uniform day to boost the money raised. They decided to fundraise for us following the treatment of one of their Year 6 students, Cally Rush, who suffered terrible injuries after falling from an escalator. Cally is now back at school, and Crossgates raised a wonderful £1,000.

Residents at Wellgreen Lodge Sheltered Housing in Hale chose to support Altrincham Hospital by holding a pyjama party. Residents donned their pyjamas to dine on chicken curry and ice cream, and enjoy entertainment and karaoke. Their fantastic efforts raised £160.



## July 2017

Our annual Be Seen in Green event once again saw people signing up to wear green in support of the children's hospital. Wards in the hospital were decorated green and musical.ly stars and internet sensations Max and Harvey also visited both the hospital and St Christopher's Catholic Primary school, who won our free prize draw. With hospital staff, schools, community groups and companies from across the region all supporting the event and getting their green on, the event raised over £12,000.

Paula Jones and Karl Gratton from Ashton-under-Lyne continued to support us with their third Great North West Truck Show. Held at the Etihad Campus in Manchester, the show saw over 200 trucks on display and Coronation Street Star Jennie McAlpine was also on hand to represent the hospital. This year the truck show raised funds to provide a specially adapted mini bus for the hospital's palliative care team. We are delighted that thanks to the truck show this project has now been funded in full, after they raised a staggering £33,000!

Also in July, seven-year-old Joseph Hibbert donned his hiking boots and undertook a mountainous challenge to raise funds for Royal Manchester Children's Hospital – he climbed Ben Nevis! The determined youngster battled gale force winds, hail and torrential rain to reach the summit of the tallest mountain in the UK. He raised over £6,000 in support of the hospital's Giggle Doctors, who support our young patients by creating an environment of fun and laughter to provide a welcome distraction from their treatment.

Four-year-old Rocco Wain celebrated completing four years of treatment for Talipes, also known as club foot, by taking on a one mile sponsored walk and holding a fun day. Rocco's walk started at Jimmy Egan's Boxing Academy and finished at Wythenshawe Cricket Club where a fun day was held. Thanks to Rocco's efforts, over £2,000 was raised.

William Hulme Grammar School kindly selected the children's hospital as their Charity of the year for the 2016/17 academic year. As part of their activity 33 staff members took on the Great Manchester Run, they organised numerous own clothes days and bake sales, and pupil Alex was sponsored to wear his children's hospital t-shirt to school. In total they have raised over £7,600.

Swizzels Matlow kindly got in touch to donate Charity-branded Love Hearts sweets featuring our very own Humphrey Bear. In recognition of this donation we took to our social media channels to ask people to nominate a member of staff that had made a difference to their care to receive a packet of the limited-edition Love Hearts. We were absolutely delighted with the response and managed to bring a smile to many members of staff across the children's hospital!

## August 2017

August saw the seventh Beach Buggy Big Weekend taking place with the beach buggies attending the children's hospital for patients to see before heading over to Tatton Park to hold a Charity collection in support of the hospital.

Family-run Oldham business, Lighting Motions, kindly supported the Bone Marrow Transplant Unit by donating £10,000 following treatment the owner's son, Armaan, received on the unit.

Lee and Sarah Ellis kindly organised a Charity night at Netherfield Cricket Club following the care their daughter Eleanor Rose received at the children's hospital. The event raised a magnificent £887.50 for the Paediatric Intensive Care Unit.

## September 2017

Sarah Rys-Halska, Matron on Ward 44, and Vanya Walmsley, Haematology Day Case Manager, organised a fabulous Summer Soiree in support of MRI's Caring for Adults with Leukaemia, Lymphoma and Myeloma (CALLM) fund. Over 100 people, including staff and patients, attended the event at Trafford Metrovicks Rugby Club, with guests enjoying live music, karaoke, disco and fantastic buffet. On the night they also held a raffle, all helping to raise a fantastic £3,358.35.

Also in September, we were truly honoured to receive a wonderful donation from the colleagues of Kelly Brewster, who was tragically killed in the Manchester Arena attack. Kelly's sister Claire and niece Hollie were with Kelly that night and were treated alongside each other at Royal Manchester Children's Hospital to ensure that they could stay together during such a traumatic time. Kelly worked for Aviva and colleagues from across the country worked hard to raise funds in her memory.



The main event was a 100 mile cycle ride that started in the rain in Manchester, with the route taking in some very steep climbs including the infamous Cat & Fiddle route near Macclesfield and Winnats Pass in Castleton. The cyclists were later welcomed across the finish line at Aviva's Sheffield office, where Kelly had worked, by her colleagues, friends and family. A magnificent £55,143 was raised in Kelly's memory.

September also saw our 2017 Many Hands Campaign coming to a close in spectacular fashion with three shortlisted companies pitching their fundraising initiatives to our judges – entrepreneur Theo Paphitis, Charity Chairman Maurice Watkins CBE and Manchester Evening News Business Editor, Shelina Begum.

The three companies pitching on the night were Green Cloud IT, Atlas Bar and Adam Recruitment. Atlas Bar took the crown after telling judges how they had, on World Gin Day, sold Manchester Vigil Gin on a London bound Virgin Train. They even gave the judges a taste of a brand new cocktail and mocktail they will now be selling on a long term basis in support of the children's hospital.

Thank you to event sponsors Ryman Stationery, Seneca Partners and The Midland Hotel and all the companies involved who helped us to raise over £40,000 which went towards purchasing a piece of imaging equipment known as a Mini C Arm.

Corporate support continued when over 70 golfers joined Savills at the Stand Golf Club for their golf day in support of Royal Manchester Children's Hospital. After teeing off they helped to raise £8,000.

In the community, Sara Ilott, mum of Ward 84 patient Georg, decided to say thank you to the hospital for the treatment her son is receiving for leukaemia, by chopping off her very long hair! Sara's snip raised over £748 for the Ward.

Leyland Fire Station supported Ward 84 by organising a family fun day with safety demonstrations, face painting and stalls along with a car wash at the station. The crew chose to support the hospital because a colleague's daughter has been receiving treatment for Acute Lymphoblastic Leukaemia. Their fantastic efforts raised £925.

Steve Ashton and his friends Ross Hunter, James Ryan and Richard Ford took on the challenge of the Three Peaks in support of our Paediatric Intensive Care Unit and the South Manchester Down's Syndrome Group. Steve and his friends chose to support the hospital as Steve's son James was born with a hole in his heart and was also diagnosed with Hirschsprung's Disease. The group of friends took on the challenge of climbing Ben Nevis, Scafel Pike and Snowdon and impressively completed the challenge in 22 hours and 50 minutes, raising over £1,600 for the hospital.

# Celebrating your support



## October 2017

October saw 298 people taking on the Manchester Half Marathon in support of our hospitals, collectively raising £34,656.

Glodwick Infant and Nursery School in Oldham chose to support the children's hospital following the treatment of some of their pupils. The school held a Harvest Festival in October, at which special Harvest hampers were raffled off, and managed to raise a wonderful £401.

October saw nurseries, play groups, crèches and individuals getting involved in our Onesie Day. On the day children wore their onesie or pyjamas and made a donation for taking part. 0-2-5 Nursery in Cheadle Hulme won our Onesie Day prize of a visit from our very own Humphrey Bear and Charity patron and Milkshake! TV presenter, Olivia Birchenough.

Our first ever Humphrey's Lantern Walk took place in Heaton Park in October in support of the children's hospital and we are delighted that it was a huge success. On the day we had 424 people helping us to light up Heaton Park, raising over £20,000.

## November 2017

Jean Willan kindly baked morning, noon and night to raise money in support of the Caring for Adults with Leukaemia, Lymphoma and Myeloma (CALLM) fund at Manchester Royal Infirmary. With a constant stream of guests to buy her homemade goodies she raised over £450.

When celebrity chef Gino D'Acampo opened the doors to his new Pizza and Prosecco Bar in Manchester city centre, he chose to support the children's hospital and pledged to use his menu to raise a 'fantastico' amount! Two special items took pride of place on the new menu, including a special cocktail named after Charity mascot Humphrey – the Humphrey Granny Smith Martini – and a Humphrey mocktail, with £1 from every sale of each drink and every margherita pizza sold being donated to the hospital.

In November we launched our 'One Big Wish' Christmas Appeal to provide special 3D Pain Distraction Units for patients in Royal Manchester Children's Hospital. At first glance, these state-of-the-art units look just like giant TVs, but they're actually so much more special. They project a series of interactive 3D images and games that children can control and enjoy whilst they undergo medical treatment.

Wearing special 3D glasses, the child becomes completely immersed in a colourful world of virtual reality that distracts them from pain and blocks out the frightening sights and sounds of the treatment room. Thanks to the support received from individuals and organisations including Manchester City Football Club, Santander and the Samantha Jones Trust, we were able to fund 10 units for our patients.

Emma Gibbons decided to support the children's hospital by organising a Charity ball following treatment her niece Millie received for meningitis when she was just ten-months-old. The Charity ball, held at Peak Venues in Glossop raised over £1,600 in support of our project to provide reclining bedside chairs for parents and family members to use whilst their child is treated on the Paediatric Intensive Care Unit.

## December 2017

Ingrid and Andy Platt-Chance supported Saint Mary's Newborn Intensive Care Unit (NICU) to say thank you for the care that was given to their son Freddie before he passed away at just 25 days-old.

Over the course of a year, Andy and Ingrid along with family and friends, organised and took part in many events hoping to raise £25,000 – £1,000 for every day of Freddie's short life. Following their year of Charity events, they presented a cheque for an amazing £25,544.05 to our NICU team, and to mark Freddie's first birthday they also donated a book and a teddy to each patient on NICU.

Students from Priestnall School, Stockport, chose to support Royal Manchester Children's Hospital through their part in a Dragon's Den Enterprise Scheme organised by Manchester Airport's Community Network Team. The group came second in the competition and won an award for Best Entrepreneurial Idea by developing and selling their Merry Mugs – which consisted of a sachet of hot chocolate, marshmallows, and a choice of three homemade flavoured spoons. Through their hard work and business skills, the team managed to turn their start-up loan of £100 into a fantastic £4,345.22.

Our annual ladies lunch, Sparkle in the City, was hosted by Mike Toolan from Key 103 Breakfast who did a fantastic job of helping to get our guests into the seasonal spirit. Guests enjoyed a festive lunch and fantastic fashion show from sponsors Selfridges as well as being able to shop at boutique stalls from the department store.

Our thanks go to Precious Jewels UK and Si Vis Amari for kindly donating diamond jewellery prizes for the event. The event raised a fabulous £25,000 in support of the hospital's children's burns camp that will provide rehabilitation and help to improve self-esteem in burn-injured children.

December also saw our fourth annual Christmas Carols in the City event, sponsored by PG Tips, taking place at Manchester Cathedral. The evening was hosted by Cold Feet Star John Thomson with traditional and contemporary readings from celebrity patrons Kym Marsh and Samia Longchambon. More than 800 guests attended on the night, enjoying incredible performances from the choirs of Manchester High School for Girls, Manchester Grammar School and Parris Wood High School. Those in attendance joined in with up-beat congregational numbers, helping to raise over £12,000.



The children's hospital was also very fortunate to receive a number of festive visits during December. As well as visits from Manchester sports clubs, including players from Manchester United and Manchester City football clubs, patients also received visits from Lancashire County Cricket team, the RAF and celebrity patrons.

Our grateful thanks also go to all the companies, organisations and individuals who kindly donated Christmas gifts to help make the 2017 festive season such a special time for our patients and their families.

Baguley Athletic FC Saturday Morning Squad supported the North West Lung Centre at Wythenshawe Hospital by taking on the challenge of climbing Helvellyn as a thank you for the care, team manager Matthew Davenport's mum had received from the Lung Centre, before sadly passing away last year. They raised £1,000, which was further boosted by local company Cargills donating an additional £500 to increase their donation to the unit.



# Celebrating your support

## January 2018

In January the UK Health Foundation kindly donated £40,000 to help us provide a minibus for patients cared for by the Child and Adolescent Mental Health Service (CAMHS). This will help the CAMHS team to provide activities outside of the hospital setting, which will benefit patient treatment and experience by helping to build confidence and social interaction.

The East Lancashire Freemasons kindly supported our Diabetes Appeal and donated £50,000. The donation, in support of Manchester Royal Infirmary Charity's Diabetes Appeal, will help the hospital to relocate its Diabetes Centre into a more vibrant and spacious patient-friendly building and maintain its status as a leading centre for diabetes care.

## February 2018

For the third year running, Charity Boxing Nights kindly supported our Newborn Intensive Care Unit (NICU) at Saint Mary's Hospital with their glamorous event at the Hilton in Manchester, sponsored by ANS Group. Fourteen contestants stepped into the ring to do their best following weeks of intensive training sessions and were cheered on by guests including boxing legend Frank Bruno and Coronation Street star Catherine Tyldesley. Fundraising on the night included a raffle, auction and 'Punch & Guard' game, which along with sponsorship raised by the contestants, brought the grand total to a truly wonderful £49,475. Thank you to all involved.

Also in February, Spotted Dog Nursery in Carnforth organised a 'Miles for Smiles' event by placing a stationary bike in the nursery for staff members to cycle 500 miles between them. They completed 501 miles over 4 days raising over £300.

## March 2018

To celebrate the safe arrival of her baby brother at Saint Mary's Hospital, Phoebe from Boothstown decided she wanted to help the poorly babies in the hospital.

With an entrepreneurial spirit that would impress the Dragons' Den, Phoebe decided to sell the latest playground craze, slime, at her school, St Andrew's CE Primary. Once Phoebe had perfected her recipe, she opened her order books and raised a wonderful £65. Well done Phoebe and we'll keep an eye out for you in the Den!

The fundraising year came to a tremendous close with The Red Sea Pedestrians (RSP) 10th Anniversary Ball at the Lowry Hotel. The event, in support of the Paediatric Intensive Care Unit (PICU) at Royal Manchester Children's Hospital raised a staggering £350,000. RSP chose to support the unit following the Manchester Arena Attack as a thank you for treating many of the children injured. Money raised will go towards purchasing state-of-the-art ventilators for PICU.



# Working together to make a difference

## Charitable trusts

Over the past year the Charity has received fantastic support from national and local charitable trusts; here are a few highlights of the support we have received.

- The Morrisons Foundation donated £48,100 in support of Royal Manchester Children's Hospital
- Support for our new Diabetes and Endocrinology Centre continued with the Garfield Weston Foundation and the East Lancashire Masonic Charity each donating £50,000. The Beaverbrooks Charitable Trust also made a second donation of £25,000 to the Appeal, bringing their total support of this project to £50,000
- The Philip J Davies Charitable Trust donated £100,000 to the Winnicott Centre, which is home to our Children's and Adolescent Mental Health outpatient service
- The Samantha Jones Trust kindly supported our One Big Wish Appeal by donating £12,000 for a pain distraction unit on the Bone Marrow Transplant Unit at Royal Manchester Children's Hospital
- Following the Manchester Arena Attack the QBE Foundation kindly donated £25,000 to Royal Manchester Children's Hospital

## Volunteers

So many people from across our region are generous with their time and we are honoured that they chose to support our patients and make a valued contribution to our hospitals.

Over the past year volunteers have helped the Charity by lending a hand with administration in the office and also helping at events and collections including at supermarkets and at football clubs.

Our sincere thanks also go to our volunteer fundraisers who support us by donating their time and talent and who go the extra mile to help us make a difference by raising funds in support of our family of hospitals.

## Celebrity support

The Charity feels very privileged to receive the support of many celebrities who lend a hand by getting involved in events and campaigns and help us to raise awareness of our cause.

Our thanks go to entrepreneur and former BBC Dragon, Theo Paphitis for his continuing support of our annual corporate challenge, the Many Hands Campaign. Thanks also go to Coronation Street stars Faye Brookes, Antony Cotton, Samia Longchambon, Kym Marsh, Jennie McAlpine, Tina O'Brien, Catherine Tyldesley and Brooke Vincent, along with Emmerdale star Joe Gill and Hollyoaks actor Ashley-Taylor Dawson. We would also like to thank actors George Sampson and John Thomson, along with Channel 5 Milkshake! presenter Olivia Birchenough, Key 103's Gemma Atkinson and Mike Toolan, and BBC sports presenter Hugh Ferris for their support this year.

The Charity has also enjoyed the support of both Manchester City and Manchester United Football Clubs as well as support from Lancashire County Cricket Club and Manchester Storm Ice Hockey Team.



# How to support us

There are many ways in which people can support any one of our family of nine hospitals, by giving their money, time or talent.

## Making a donation

To make a donation please visit [mftcharity.org.uk/donate](http://mftcharity.org.uk/donate) or call the fundraising team on **0161 276 4522**.

## Gifts in memory

Many thousands of pounds are donated each year to our hospitals in memory of patients who have died. The funds are used to improve facilities or buy equipment that will benefit our patients, so creating something very positive out of a sad personal loss.

## Legacy support

Legacy gifts provide the Charity with a valuable income source that can allow us to plan for the future and benefit as many patients as possible. A legacy can be left to a specialist area of work in accordance with the donor's wishes – even the smallest legacy can have a lasting impact on our work across our family of hospitals.

Gifts left to the Charity in a Will help us to fund vital work at our hospitals to ensure that we are continuing to make a difference and supporting excellence in treatment, research and care.

As a Charity we are dedicated to making things better and giving our patients the best experience possible, gifts in Wills allow us to take great strides towards achieving this.

In the 2017/18 financial year we received £2.146m in legacy gifts.

## Gift Aid

Last year we claimed thousands of pounds in Gift Aid. If you are a UK tax payer and make a simple declaration, for every £1 donated the Charity receives 25p of Gift Aid.

In 2017/18 we were able to claim £21,000 in Gift Aid.

For information about Gift Aid, legacy donations and the many other ways you could support the hospitals, please call the Charity office on **0161 276 4522**.

## A big thank you

On behalf of the patients, their families and the staff who have benefited from the improved services provided from donations and legacies, the Charity would like to thank patients, friends and relatives, staff, companies and other organisations that have supported us. You really have made a difference to our hospitals.



# Investing in treatment, research and care

## The latest equipment and facilities

Charity funds have been spent on a wide range of equipment, activities, training and events to help patients, their families and to support staff. Here are just a few examples of how the money has been used.

In 2017/18, children needing a heart scan at **Royal Manchester Children's Hospital** benefited from the purchase of a mobile paediatric echo machine, which the Charity supported with a payment of £41,000. The Charity continues to support the Magic Medics, and Giggle Doctors on the Children's Wards which helps children recuperating and as therapy for patients and their families. This helps youngsters to overcome fear or distress when receiving treatment. The Burns Unit took older children to Burns Camp this year at Ghyll Head Outdoor Centre and the younger children attended the Low Mill Outdoor Centre. Both Outdoor Centres are fantastic locations and environments and a great way to experience the outdoors for the Children including activities such as horse riding. An award of £27,000 was made for physiotherapy exercise equipment. Children needing surgery for brain tumours benefited from our surgeons having access to innovative image-guided surgery using the Brainlab platform, costing £15,000.

The new Endoscopy Centre at **Manchester Royal Infirmary** received £173,000 to install an Olympus pendant, equipment to safely move and transfer patients. An award of £10,000 was made to fund a mental health liaison post and £43,000 to support research into lipid disease. The MRI Wellcome Trust received £10,000 for MEDi Robot Distraction Therapy, which engages children in tasks while they have procedures in A&E to calm them and improve co-operation and effectiveness.

**Saint Mary's Hospital** invested in medical equipment for their Newborn Intensive Care Unit following two awards. They purchased 14 Babylog ventilators at a cost of £291,000 and a cardiac echo machine for use with babies needing a heart scan, for £40,000.

**Wythenshawe Hospital** received £50,000 for major trauma skills simulation training and £50,000 has been committed for MFT Transform Together, supporting work to bring the hospitals together to share expertise and improve patient care. Awards were made to fund research and innovation: £147,000 to develop experimental Burns research to benefit patients and widen access to world leading clinical trial; and £27,000 to enhance microbiology data analysis. Patients needing assistance to get around the hospital benefited from the funding of 163 transport chairs.



The Trust's **Lime Art** team completed a number of projects including the first phase of a comprehensive art and design project for the Burns Service, including illustrations in the waiting room, aftercare room, Play Room, and 12 bedrooms on the burns unit. Lime lead artist Sarah Whitfield delivered a series of drawing workshops with young service users and staff from the Children's Adolescent Mental Health Services (CAMHS) to develop artwork and designs for Royal Manchester Children's Hospital CAMHS.

**Manchester Royal Eye Hospital** received £120,000 for its Adaptive Optics Retinal Imaging project, to aid diagnosis of eye disease. Equipment developed for retinal specialist to treat patients with Age-related Macular Degeneration, uveitic conditions and other choroidal pathology, was purchased for £171,000. The Charity also awarded £10,000 to fund a portable slit lamp and two Icare tonometers to enhance the examination and testing of patients. A regular concert series took place in the patient waiting area in the atrium at a cost of £29,000.

**Trafford Hospital** benefited from the purchase of new chairs costing £8,600 for the Trafford Outpatients Department to make waiting times as comfortable as possible for patients.

**The University Dental Hospital of Manchester** received funding for a television located in the staff canteen.

The Charity supported our **Research and Innovation** team in total with £436,000 towards research projects, lab and other equipment, training fellowships and education.







# Investing in treatment, research and care

## Leading the way on research and innovation

Research is one of MFT's key priorities, and we are proud to be part of a pan-Manchester approach to discovering and developing new diagnostics and treatments for our patients. The National Institute for Health Research (NIHR) has invested £41m over five years into research across the city, through the Biomedical Research Centre and Clinical Research Facility schemes.

Linked to this, the valued support for research provided by the Charity continues to underpin our research activity within MFT in four key areas:

- Strategic research awards
- Capacity building (staff and infrastructure)
- Career Development and Training Fellowships
- Innovation – support for scoping new ideas and innovations through the development stages

In 2017/18, the Charity provided £436,288 (as part of £4.1m allocated over five years from 2016) to fund research and innovation in a variety of ways. This is an element of the overall expenditure of £646,000 on research by the charity.

## Supporting researchers of the future

To help develop the next generation of researchers, charitable funding provided a career development award to Dr Jennifer Scott. This will enable her to undertake a three-year PhD at The University of Manchester, investigating cystic fibrosis-related liver disease to improve clinical detection and management. Jennifer is committed to developing a career in academic hepatology medicine, and has the ambition to become a clinician scientist leading a team at the forefront of research in this field.

Charitable funding is also supporting Dr Joanne Taylor's higher degree, looking at physical activity, frailty and hospitalisation in older people with heart disease and what can be learned from implanted cardiac device data. Joanne specialises in care of the elderly and after her degree she aims to complete her clinical training in geriatric medicine, and pursue a clinical academic career in Manchester.

## Driving the innovation agenda

In 2017/18, there was a significant focus on innovation, to ensure we have the right people and resources in place to support clinical trials, attract new commercial collaborations and manage MFT's intellectual property and patents.

New areas supported with pump-priming grants this year included targeted awards for specific projects across genetics, childhood obesity, emergency medicine and the adoption of new technologies into standard clinical practice. All of these projects have a strong chance of success which will ensure they are self-sustaining in the future.

The focus on innovation will continue into 2018/19, with investment in a Diagnostics Technology Accelerator (DiTA) to develop, test and roll out new medical technology, and a project to explore the potential for devising new diagnostic techniques and treatments based on analysis of our patients' data.

## Case study: Empowering young patients with health information

Going into hospital for treatment can be a frightening prospect for children and young people. Reading information leaflets and chatting with a play specialist helps to prepare them for procedures, but these resources are limited.

Research shows that patients who are not well informed prior to their medical treatment experience increased stress and anxiety. This can lead to poor long-term engagement with health services and poorer health outcomes.

When 13 year-old Issy was treated for cancer at Royal Manchester Children's Hospital (RMCH), her dad Dom realised that personalised information and support was needed. Using the skills of his company, digital communications agency Corporation Pop, Dom developed the Xploro® app (<https://xploro.health>).

Xploro uses augmented reality, gameplay and artificial intelligence to deliver health information to patients, in a way which makes them feel empowered, engaged and informed, whilst having fun at the same time.

The app's features include an avatar chatbot that can answer questions, understand sentiment and tell jokes. It also has 3D augmented reality interactive models of hospital environments, equipment and processes, and avatars of all the medical professionals a child will encounter.

RMCH is the testbed for evaluation of Xploro, and the content is validated by clinical teams at the hospital. The MFT Charity and Greater Manchester Academic Health Science Network (now part of Health Innovation Manchester) jointly awarded £20,000 to support the initial design and development of the app and the clinical testing, through the Pitch to TITCH innovation fund.

Issy is now 20 and cancer free. Her dad's inspiration means other children can use Xploro to find out what to expect and no longer feel scared, anxious and alone.

*"I am incredibly excited by Xploro. Its initial focus on young people is important as they can be particularly difficult to engage"* said Dr Peter-Marc Fortune, Consultant Paediatric Intensivist and Associate Medical Director at RMCH.

*"That noted, it's vital to recognise that very few projects hold such potential to appeal to every patient group, from young child to geriatric, able to disabled and educationally challenged to academic. I anticipate it will improve compliance, outcomes, safety and patient satisfaction."*

## Creating a caring environment

The multi-award winning, internationally recognised MFT arts and music programme led by Lime Art and its team of expert visual artists and musicians is embedded into hospital life. With ongoing support from the Charity, the arts and music programme continues to flourish, bringing high quality art and music experiences to patients, staff and visitors.

## LIME Environmental Arts Programme (EAP)

The EAP includes site specific permanent artworks located across MFT.

## Burns service, Royal Manchester Children's Hospital

Lime Art completed the first phase of a comprehensive art and design project for the Burns Service in 2015/16. To add the finishing touches, Lime artist Dawn Prescott created hand drawn illustrations for the waiting room within the Burns and Plastics Aftercare Clinic. The reception window is now covered with welcoming tropical birds which patients can also find in one of the treatment rooms. A floor to ceiling artwork acts as a focal point, depicting a waterside landscape with exotic plants and pink flamingos. The design flows across the room with bespoke film art covering the large floor to ceiling window. An 'info wall' has been designed, helping to declutter the space and present information in a child and family-friendly way. Artwork now wraps around three walls in the shower treatment room, luscious green plants and flowers as well as playful birds create an inviting environment.

In addition to the Aftercare Clinic, bespoke window film artworks have been created for the Play Room and twelve bedrooms on the Burns Ward. Artist Stella Corral delivered a series of creative consultation sessions with patients and staff to co-create designs for the windows. Resulting from patient and staff engaged process, the artworks incorporate thoughtful design and use of materials to introduce subtle colour and compositions into the environment whilst maintaining patient privacy.

## Clinic H, Manchester Royal Eye Hospital

Lime Art has completed the design stage of this project which focuses on transforming the waiting room of Clinic H into a child, young person and family friendly environment. The scheme will involve custom made signage, shaped wall mounted artworks and bespoke printed designs covering each clinic door. In addition to the wall mounted artworks, bespoke furniture designs including seating and a flexible room divider storage unit will be installed. It is anticipated that the scheme will be completed December 2018.



Images courtesy of Corporation Pop



# Investing in treatment, research and care

## Paediatric mortuary art and design project, Royal Manchester Children's Hospital

*"Discussing the arts project has been cathartic for us. We were really worried about coming here today because my daughter had a terrible experience at the mortuary and when we heard you were going to be here, we didn't want to have anything to do with you. But now we have talked to you, I think what you are doing is really important for other families and how you are going about it with parents and families so involved is really good. I think what you are doing is going to help heal my daughter from trauma she has not been able to let go of. We will come back to see how things have developed at the next session. We want to be involved", Bereaved Grandmother – Bereavement Coffee Morning, Saint Mary's Hospital*

In July 2017 the Lime arts team completed an art and design scheme for the RMCH Paediatric Mortuary based at the Royal Manchester Children's Hospital. Over a three month period the arts team commissioned glass artist and interior designer Sasha Ward to work with approximately 60 bereaved individuals and 45 staff.

Bereaved families worked very closely with artist Sasha Ward and shared personal experiences, thoughts, opinions and ideas all of which the artist used to inform appropriate colourways, compositions and materials. Through continuous process driven art making activity, an art and design scheme has been developed that is sensitive to the complex needs of bereaved families using the Paediatric Mortuary Service.

Artwork and carefully coordinated design features will transform the mortuary approach corridor, main waiting area and two interior viewing suites into calm and reassuring spaces. Art and design elements combine bespoke handmade glass features, wall mounted designs, hand-made furniture, a new colour scheme and complimentary soft furnishings.



## Child and Adolescent Mental Health Service (CAMHS), Royal Manchester Children's Hospital

*"We spend days caring for people and helping them in their recovery which can be both rewarding and demanding. Having Lime arts work with us to create the artwork has been fantastic, as it makes us feel cared for by having a nicer environment. The corridor feels like entering a magical art installation, it has been transformed. The only thing that could improve the project would be to have a longer term arts project to transform our entire building", Tessa Hutton, Senior CAMHS Practitioner/OT*

Lime lead artist Sarah Whitfield delivered a series of drawing workshops with young service users and staff to incorporate their thoughts and ideas into the production of bespoke artworks and designs unique to Royal Manchester Children's Hospital CAMHS. This project focused on the therapeutic qualities of the hand drawn line to create a calm and reassuring environment for young service users and their families.

Artworks comprise of the artists watercolour paintings, bespoke handmade lightboxes, acoustic panels and framed works. Watercolour paintings have been applied to the walls in the main reception and psychology consultation rooms in the form of acoustic panels and vinyl wall paper designs. Additionally bespoke handmade lightboxes and frames showcase staff and service user artworks throughout the department.

Staff have expressed how having artists 'present' within their department can complement the delivery of care. In response to this project the service manager and senior child psychology team aim to explore the potential of an artist residency programme to aid the delivery of mental health services and recovery for children and young people. The installation of changeable light boxes and frames has ensured the CAMHS department, with support from Lime can continue to create, curate and showcase new artworks.

The Charitable Funds Committee supports the continuation of an arts programme at CAMHS and has granted funding to roll out the creation of new feature artworks and exhibition resource across the facility. Lime also aims to seek further funding to support a longer term artist in residence programme at CAMHS.

## LIME Music For Health

LIME Music for Health delivers an innovative programme of ward based professional musicians' residencies where a team of specially trained musicians work sensitively in the wards and at the bedside with children, young people, families and staff at Royal Manchester Children's Hospital. LIME Music for Health also delivers accredited training programmes for music and medical students at The Royal Northern College of Music and The University of Manchester Medical School.

### Highlights from 2017/2018 include:

- 1 of 24 profiled organisations selected to present at Aesop's 2nd National Arts in Health Conference in London in April 18
- Flagship Songbirds project featured on The National Lottery website [www.national-lottery.co.uk/life-changing/project-songbirds](http://www.national-lottery.co.uk/life-changing/project-songbirds)
- Songbirds' Lydia Story was featured on the Early Arts blog [www.earlyarts.co.uk/blog](http://www.earlyarts.co.uk/blog)
- Awarded Research and Impact funding in partnership with The University of Salford
- Presented at MFT Brilliant Basics Event, January 2018
- Delivered a 'sold out' annual Wingbeats Conference in November 2017 exploring the Music for Health sector with a keynote speech by Matt Griffiths, CEO of Youth MusicDelivered annual ZestFest music festival at RMCH in June 2018
- Mental Health Awareness Week – delivered sessional music activities for managing stress across the Trust including in Adult services in Wythenshawe and Trafford Hospitals
- Soundspaces project in the Paediatric Intensive Care unit (PICU) was profiled as part of a presentation about the role of music in non-pharmacological comfort in critical care at the PICU World Congress in Singapore
- Ros Hawley, Music for Health Specialist is writing a chapter linked to the Music for Health programme with Dr Joan Livesley (Salford University) for a forthcoming book on child development to be published by Oxford University Press in 2019

## Ongoing and future projects

MFT Charity has awarded funding to extend the Songbirds and Soundspaces projects in the High Dependency Unit (HDU) and PICU and develop a new music project in the Children's Clinical Research Facility (CCRF).

### Lime print studio and printmakers in residence

A new vision for the participatory arts at MFT includes a hospital based Printmaking Studio located on the central site at Lime Studios. The printmaking studio will support a pioneering new Participatory Arts Programme, driven by an energetic, creative hub of printmakers in residence. The purpose of this project is to push beyond conventional modes of Arts for Health (A4H) practice, supporting process driven modes of engagement, ensuring patients, staff and public have opportunities to participate in the creation of high quality art.

### Music, creativity and dementia programme

Focused on wards with higher numbers of dementia patients this project will encompass music, dance and visual arts. It is proposed that three artists specialising in arts for dementia work collaboratively with dementia patients on wards for one afternoon a week over a twelve week pilot period. A musician, dancer and visual artist will coordinate activities sensitively with dementia patients and staff to encourage the co-creation of new music, song, movement and art.

Through these activities artists can determine the complex needs of patients and staff within specific dementia environments. The pilot will enable Lime and the selected artists to determine a framework within which a longer term participatory arts programme, tailored specifically for people with dementia at MFT, can be rolled out. This project will run parallel to the new MFT Dementia Radio project and hopes to forge new links to enable the sharing of project activity and information as content for radio broadcasts.



# Structure, governance and management

## MFT Charity objectives and priorities

The charitable fund was created under Trust deed executed on 26th July 1995 and constituted with a sole Corporate Trustee, which is now the Board of Directors of Manchester University NHS Foundation Trust. The original Trust Deed still applies to the Manchester Foundation Trust Charity.

The object of the fund is “for any charitable purpose or purposes relating to hospital services (including research) or to any other part of the National Health Service associated with any hospital.”

The main priority for the Charity is to enhance what is provided by the NHS, ensuring continued excellence in treatment, research and care by supporting:

- State-of-the art equipment for better diagnosis and treatment
- Innovative research to improve our understanding of illness
- The creation of less clinical and more patient friendly environments across our hospitals

## Organisation structure

The overall management and decision-making of the Charity is the responsibility of the Charitable Funds Committee. The Committee has specific terms of reference and no business may be transacted at a meeting unless two Non-Executive Directors and one Executive Director, who must be the Executive Director of Finance or nominated deputy, are present. The chair of the volunteer Charity Fundraising Board, that supports the Trustee in terms of fundraising development and income generation, also attends the Committee as an independent member.

The Executive Director of Finance is the Executive Director nominated by the Board to have prime responsibility for the administration of the Charity's finances.

The day to day management of the charity is undertaken by the charity team headed up by the Head of Charities.

On 1st October 2017 the Charity's corporate Trustee Central Manchester University Hospitals NHS Foundation Trust merged with University Hospital of South Manchester NHS Foundation Trust to form Manchester University NHS Foundation Trust. On this date the Charity Commission linked the charities as part of the Manchester University NHS Foundation Trust Charity. Because of this linking the funds relating to the Former UHSM Charity are now restricted for use at that site only.

Therefore the Charity is registered with one unrestricted fund which relates to the Oxford Road site only. This means that there are no restrictions on how the money is spent, other than the governing document and specific restrictions imposed by all donors. The Corporate Trustee will always comply with the donors' wishes. All other funds are classed as designations which enable each fund to be managed by fund advisers at an appropriate level within the organisation, and any expenditure charged to the fund must be appropriately approved in line with the scheme of delegation below. The designated fund advisers are appointed by the NHS Trust's management team in accordance with the Scheme of Delegation approved by the Board.

## Scheme of delegation for Manchester University NHS Foundation Trust Charity

Value of expenditure (£)	Authorisation required by
0–4,999	Fund Advisor
5,000–9,999	Fund Advisor and Directorate Manager
10,000–49,999	Fund Advisor, Directorate Manager and Divisional Director or Clinical Head of Division
50,000–99,999	Fund Advisor, Directorate Manager, Divisional Director or Clinical Head of Division and Executive Director
Above £100,000	Charitable Funds Committee

## Appointments to Corporate Trustee

The Board of Directors currently comprises a Chair, eight Non-Executive Directors and seven Executive Directors, including the Chief Executive. (In 2016/17 there were nine Non-Executive Directors and seven Executive Directors.) The Chair and Non-Executive Directors are appointed through a selection process and have the skills and attributes to act as advocates for their communities and provide leadership for the NHS. The Council of Governors approves these appointments. Regular briefings and workshops are provided for the Corporate Trustee as required.

The Chief Executive is appointed by the Chair and Non-Executive Directors with approval from the Council of Governors. A committee consisting of the Chair, the Chief Executive and the other Non-Executive Directors appoints Executive Directors.

## Corporate Trustee remuneration

The individuals comprising the sole Corporate Trustee are the Executive and Non-Executive members of the Board of Directors of the Manchester University NHS Foundation Trust (MFT). The individuals do not receive any remuneration from the Charity in their capacity as Trustee; they are, however, remunerated by the NHS Trust in their capacity as a Board member. The Charity's support costs include a small administration charge from the NHS Trust in relation to the time devoted to the Charity.

## Related party relationships

The Charity works closely with, and provides the majority of its grants to, Manchester University NHS Foundation Trust (MFT). The Charity Trustee constitutes the members of the Trust Board. During the financial year, the Charity paid grants totalling £7,213k, (£6,644k in 2016/17) to MFT in furtherance of its objectives.

The Charity leased property from Bruntwood 2000 Holdings Limited and paid £94k (£94k, 2016/17). One Executive Director member of the MFT Trust Board is MFT's nominated Director for Manchester Science Partnerships Limited, which is majority owned by Bruntwood 2000 Holdings Ltd.

## Charitable fundraising board

Central to the growth of the Charity's income is the Charitable Fundraising Board. The Chair and members are responsible for the leadership and engagement of key individuals able to play a critical role in the growth of the fundraised income of the MFT Charity.

A voluntary body, the Charitable Fundraising Board plays a key role in helping the MFT Charity achieve its fundraising objectives to help shape the evolving fundraising vision for the Charity, advise on fundraising plans, and to use its influence and contacts to cultivate and solicit individuals and organisational representatives that the fundraising team might not otherwise be able to engage.

Under the leadership of the Chair, the role of the Charitable Fundraising Board is to direct, advise and support the efforts of the Charity Fundraising Team to identify and solicit gifts for the Charity from individuals, companies, and charitable trusts.

In addition, members of the Charitable Fundraising Board serve as ambassadors for the Charity promoting its cause and mission where appropriate and identifying opportunities for fundraising and awareness raising.

## Fundraising standards

The Charity carried out a mail and telephone lottery recruitment campaign pertaining to all Charity donors. The Charity engaged an external organisation who had specific expertise in telephone lottery recruitment. Our Charity selected this approach to ensure we could talk to our donors in the most cost-effective way to tell them about our lottery. Our Charity is constantly reviewing the way it engages with our supporters and the public, and consciously took the decision not to use third parties to fundraise door-to-door or cold telephone calling as part of its fundraising strategy. We have robust contracts in place with external organisations, which specify that individuals who carry out fundraising activities should be trained to adhere to applicable laws and codes, such as the Fundraising Regulator's Code of Fundraising Practice and data protection laws. Up to 31st March 2018 the Charity worked with 3 professional fundraisers / commercial participants.

Our Charity voluntarily subscribes to the Fundraising Regulator and its Code of Fundraising Practice and Institute of Fundraising. The Regulator assumed responsibility for regulating fundraising from July 2016 and investigates and takes appropriate action on cases of public concern. In 2017/18 the Charity voluntarily subscribed to the Direct Marketing Association.

# Structure, governance and management



## Working with third party fundraisers

Monitoring and control of fundraising activities, including the work done by external organisations, is vital to ensure that our supporters have a great experience and are treated fairly. Our monitoring includes practices such as listening to recorded telephone calls and using 'mystery shoppers' to approach fundraisers to check their performance.

If we find cause for concern we investigate as a matter of urgency and take appropriate action. We have robust contracts in place with external organisations, which specify that individuals who carry out these activities should be trained to adhere to applicable laws and codes, such as the Fundraising Regulator's Code of Fundraising Practice and data protection laws. We also expect these organisations to reflect our values when talking to supporters.

## Protecting vulnerable people

As a Charity we are especially careful and sensitive when engaging with vulnerable people. Our practices reflect this, for example through our guidance and training, and we strive to ensure our staff and third-party fundraisers follow these too. As an NHS Corporate Trustee Charity we adhere to NHS its safeguarding policy and procedures.

## Supporter data

Responsible use of personal data is at the heart of our fundraising practice. In accordance with electronic marketing legislation, we have an 'opt-in' approach to all of the e-marketing that we undertake, meaning that we only contact supporters with marketing and fundraising communications by electronic means if they have given the Charity unambiguous and explicit permission to do so. With regards to direct postal marketing, the Charity will rely on the basis of legitimate interests to ensure that we comply with laws and industry standards, and we will be able to demonstrate how our decision to process personal data for direct marketing purposes passes the necessary balancing tests. All recipients of marketing will be able to opt-out from receiving it, and in doing so will be removed from the relevant distribution list.

In the short term, having this approach means that we communicate with fewer people, impacting the amount of money and awareness we have been able to raise via several channels. But by putting supporters' wishes at the heart of our fundraising communications, we hope this will achieve a greater level of engagement, loyalty and value in the long term. We have also undertaken a substantial programme of work, across the whole Charity, in readiness for the new EU General Data Protection Regulation (GDPR), which came into effect on 26th May 2018.

## Complaints

We try to make sure that supporting Manchester Foundation Trust Charity is a great experience. However, not everyone will agree with the way we promote and manage our campaigns, so we provide a fair complaints procedure which is clear, easy to use and published on our website. Although some complaints are complex and take time to resolve our Charity endeavours to respond quickly and efficiently. As a Charity we enjoy interacting with our supporters at our many events, on the telephone, by email, in the press, through social media and on our website. In the year to 31st March 2018, we received two complaints, of which one directly related to our fundraising.

## Investments

The Charitable Funds Committee has responsibility for the management and monitoring of the investments of the Charity, as delegated by the Corporate Trustee. The Charity conforms to the investment powers given within the Charity Commission Order for an NHS umbrella Charity and the Trustee Act 2000. The Charity holds four investments in Common Investment Funds (COIFs). Collective investment schemes are similar to Unit Trusts where each investment has additional requirements with regard to risk, income requirements and ethical investment policies, imposed by the Trustee. They are registered Charities and set up for the purposes of providing other charitable institutions with the ability to spread investment risk.

## Employees

The Charity does not directly employ any staff. The Charity funds staffing costs, including clinical and support staff, who undertake research and other charitable activities, as well as fundraising and administrative staff who run and support the Charity. These staffing contracts are in the main held by the NHS Foundation Trust, with a recharge made to the Charity for the costs incurred solely in relation to the Charity's activities.

## Risks and internal control

The Charitable Fund Committee has undertaken a full review of the major risks to which the Charity may be exposed, based upon the guidance issued by the Charity Commission 'Charities and Risk Management'.

The review covers the risks associated with:

- Governance and Management
- Operational Risk
- Financial Risks
- Environmental/ External Factors
- Compliance risk (law and regulation)

The Trustee appoint an External Auditor, Deloitte LLP, who ensures the Charity's published accounts truly represent the financial standing as at the reporting date which is 31st March and has the power to report to the Charities Commission if they have any concerns. The External Auditor's report is given on page 28. In addition to this, the systems and controls in place are subject to regular review by Internal Audit, a service provided by Mersey Internal Audit Agency (MIAA). The Operational Finance Director, on behalf of the Trustee, is responsible for ensuring any action points raised by both Deloitte LLP and MIAA are applied and monitored.

## Principal risks and uncertainty facing the Charity

**The Charity is a subsidiary of MFT and is supported by the overarching control environment within the group.**

The main risk for the Charity is the valuation of its investments and the impact any decline due to market forces will have on the fund balance. The Trustee receives an update with regards to the performance of the investments.

The Charity has invested in COIFs which are deemed to be a low risk investment vehicle specifically aimed at charitable institutions only. Governance and usage of funds where delegated authority has been granted poses a risk, in relation to ensuring funds are used in line with the aims and objects of the Charity as set out by its governing document and the Trustee. In addition to the approved scheme of delegation, there is a robust system of control when processing expenditure requests.

The level of incoming resources poses a risk to the achievements of the objectives of the Charity. The approach the Fundraising Team take to maximise the income generated, supported by the Charity Fundraising Board and the Charitable Funds Committee, minimises this risk.

## Going concern

The Trustee has a reasonable expectation that the Charity has adequate resources to continue as a going concern. Expenditure is discretionary and balanced against the reserves policy requirements. Accounting for income and expenditure is on an accruals basis to ensure all committed expenditure is reflected in the reporting process, and the Charity has sufficient resources to meet its committed expenditure for 12 months from the date that the financial statements were approved by the Charitable Funds Committee.

## Indemnity insurance

The NHS Trust has Directors' indemnity insurance, which also covers their responsibilities as Trustee of the charitable fund.



# Financial review

The financial statements are prepared under the historical cost convention, in accordance with the Statement of Recommended Practice “Accounting and Reporting by Charities (SORP 2015)” applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2016 and the Charities Act 2011.

## Funding summary

### Source of income

The income streams of the Charity are:

Income Stream	2017/18		2016/17	
	£000	%	£000	%
Donations	3,310	24	3,341	61
Income from Fundraising Events	844	6	707	13
Legacies	2,146	15	892	16
Investments	581	4	546	10
Grants receivable	61	1	0	0
Receipt of funds into the MFT Charity following merger with UHSM.*	7,080	50	0	0
<b>Total</b>	<b>14,022</b>	<b>100</b>	<b>5,486</b>	<b>100</b>

\* Following the merger of Central Manchester University Hospitals NHS Foundation Trust (MFT) and University Hospital of South Manchester NHS Foundation Trust (UHSM) the associated charitable funds for each Trust were linked by the Charity Commission under the same Charity number for the Manchester University NHS Foundation Trust (MFT) Charity. At this point the net assets of the former UHSM transferred into the MFT Charity.

## Financial highlights – income and expenditure

Income for the year ending 31st March 2018 totalled £14,022k, £6,942k before the transfer in of the UHSM Charity figures (£5,486k in 2016/17).

Expenditure on charitable activities during the year was £7,962k (£6,966k 2016/17).

## Reserves policy

The Charity is able to hold and administer funds for any purpose relating to hospital services, including research. The Trust comprises nine hospitals, and also provides Community Services:

- Manchester Royal Infirmary
- Wythenshawe Hospital
- Royal Manchester Children’s Hospital
- Manchester Royal Eye Hospital
- Saint Mary’s Hospital
- University Dental Hospital of Manchester
- Withington Community Hospital
- Trafford General Hospital
- Altrincham Hospital

The diverse and specialist nature of the services provided from these hospitals encourages a similarly diverse donor base.

In order to ensure that donations are used in accordance with the donors’ wishes, but without creating a separate trust, the Trustee operates a number of designated funds. These designations allow the Trustee to ensure that the funds are applied in harmony with donor wishes and are administered by operational managers through the policies and procedures set by the Trustee.

Reserves are defined as the part of a Charity’s funds that are freely available to fund its general operations and so are not subject to commitments, planned expenditure or other restrictions. Consequently, reserves do not include endowment funds, restricted funds and designated funds if they are earmarked or designated for essential future spending. The Trustee has a requirement for freely available funds in order to fund the following:

- Six months’ operating expenditure
- Estimated risks of unplanned closure

The charity holds reserves of £17,578k which will support the future plans of the charity. These are detailed in note 9.1.

In arriving at the appropriate level of reserves, the Trustee has considered the following:

- The financial risks facing the Charity
- The level of existing funds and reserves
- Likely future expenditure
- Past operational and other trends
- Liabilities arising from unplanned closure

The policy requires the Charity to maintain a reserve of circa £1.5m, which has been achieved throughout the financial year via cash available in the bank account and access to liquid investments;

- **Six months’ operating expenditure.** This relates to the running and administration costs of the Charity. The full year cost of running the Charity is circa £1.5m and therefore the amount held should equal £0.75m in order to meet the requirement of the Reserves Policy
- **Estimated risks of unplanned closure.** The costs associated with the risk of unplanned closure relate to unavoidable future commitments the Charity would be required to pay. Currently the Charity is committed to a long term lease for the occupation of the ground floor of the Maurice Watkins Building at a value of £0.75m

The level of reserves is continually monitored by the Trustee and the policy will be reviewed every three years.



# Financial review

## Investments

### Investment powers

The Charity conforms to the investment powers given by the Charity Commission Order for an NHS umbrella Charity and the Trustee Act 2000.

### Investment policy

The Charity's investment policy is based upon the powers within the Trust deed, which forms the basis of a formal investment management agreement with the investment managers. The main aims of the policy are that:

- There should be a balanced portfolio
- The investment style is conservative
- The Trustee monitors performance against the WM2000 weighted average
- The investment managers refrain from the direct investment in companies which have substantial activities in tobacco manufacture
- There is no direct investment exposure to overseas shares. Overseas equity exposure should be taken through UK quoted trusts. Overseas exposure should not exceed 20% of the total fund

### Ethical investment policy

The Trustee has considered and agreed a policy for ethical investments, which forms part of the investment policy agreed with the Investment Managers. The policy says: "The Investment Manager should not invest directly in a company which has substantial activities in tobacco manufacture, as this would conflict directly with the aims of a healthcare Charity."

### Investment portfolio

Market Value as at 31st March 2018:

Bank name	Market value at 31/03/2018 £000
Brewin dolphin	4,672
Schroders	5,507
CCLA	3,274
Sarasin	5,555

In 2017/18 the Charity appointed a new investment advisor, Brewin Dolphin. As at the 31st March 2018, the Charity are in the process of moving the COIF investments which are currently held with Schroders and CCLA to the new advisor. This has been completed following the end of the financial year.

# Corporate Trustee responsibilities statement

The Corporate Trustee is responsible for preparing the Trustee Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The law applicable to charities in England & Wales requires the Corporate Trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and the application of resources of the entity for that period. The Trustee has elected to prepare the financial statement in accordance with the law and United Kingdom Accounting Standards, including FRS 102. In preparing these financial statements, the Corporate Trustee is required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP 2015
- Make judgments and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Corporate Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable it to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. It is also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Corporate Trustee is responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the Corporate Trustee.

**Kathy Cowell OBE DL**  
Chairman of the Trust and Trustee

**Sir Michael Deegan CBE**  
Chief Executive of the Trust and Trustee

Dated 10th September 2018

# Independent auditor's report to the Trustee of Manchester University NHS Foundation Trust Charity



## Report on the audit of the financial statements

### Opinion

In our opinion the financial statements of Manchester University NHS Foundation Trust Charity (the 'Charity'):

- Give a true and fair view of the state of the Charity's affairs as at 31 March 2018 and of its incoming resources and application of resources for the year then ended
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"
- Have been prepared in accordance with the Charities Act 2011

We have audited the financial statements of Manchester University NHS Foundation Trust Charity (the 'Charity') which comprise:

- The statement of financial activities (incorporating an income and Expenditure account)
- The balance sheet
- The cash flow statement
- The related notes 1 to 12

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK), ISAs(UK) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report.

We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We are required by ISAs (UK) to report in respect of the following matters where:

- The Trustees' use of the going concern basis of accounting in preparation of the financial statements is not appropriate; or
- The Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue

We have nothing to report in respect of these matters.

### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in respect of these matters.

## Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at:

[www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities).

This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## Report on other legal and regulatory requirements

### Matters on which we are required to report by exception

Under the Charities (Accounts and Reports) Regulations 2008 we are required to report in respect of the following matters if, in our opinion:

- The information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- Sufficient accounting records have not been kept; or
- The financial statements are not in agreement with the accounting records and returns; or
- We have not received all the information and explanations we require for our audit
- We have nothing to report in respect of these matters

Deloitte LLP  
Statutory Auditor  
Leeds, United Kingdom  
September 2018

Deloitte LLP is eligible for appointment as auditor for the Charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.



## Statement of financial activities incorporating an income and expenditure account for period ending 31st March 2018

Note	2017/18					2016/17			
	ORC unrestricted funds	ORC restricted funds	Wythenshawe Hospital restricted funds	Total restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds	
	£000	£000	£000	£000	£000	£000	£000	£000	
<b>Income from:</b>									
Donations and legacies	2	3,389	1,900	228	2,128	5,517	2,407	1,826	4,233
Other trading activities – income from fundraising events	2.1	820	0	24	24	844	707	0	707
Other donation – transfer from UHSM Charity	2.2	0	0	7,080	7,080	7,080	0	0	0
Investments	2.3	485	0	96	96	581	546	0	546
<b>Total</b>		<b>4,694</b>	<b>1,900</b>	<b>7,428</b>	<b>9,328</b>	<b>14,022</b>	<b>3,660</b>	<b>1,826</b>	<b>5,486</b>
<b>Expenditure on:</b>									
Raising funds	3	1,476	0	97	97	1,573	1,462	0	1,462
Charitable activities	3.1	4,022	3,369	571	3,940	7,962	5,712	1,254	6,966
<b>Total</b>		<b>5,498</b>	<b>3,369</b>	<b>668</b>	<b>4,037</b>	<b>9,535</b>	<b>7,174</b>	<b>1,254</b>	<b>8,428</b>
Net (loss)/gain on investments	5	(413)	0	(95)	(95)	(508)	1,431	0	1,431
<b>Net income/(expenditure)</b>		<b>(1,217)</b>	<b>(1,469)</b>	<b>6,665</b>	<b>5,196</b>	<b>3,979</b>	<b>(2,083)</b>	<b>572</b>	<b>(1,511)</b>
Transfer to other NHS Charities	5	(144)	0	0	0	(144)	0	0	0
<b>Net movement in funds</b>		<b>(1,361)</b>	<b>(1,469)</b>	<b>6,665</b>	<b>5,196</b>	<b>3,835</b>	<b>(2,083)</b>	<b>572</b>	<b>(1,511)</b>
<b>Reconciliation of funds:</b>									
Total funds brought forward as previously reported	9	10,256	3,487	0	3,487	13,743	12,339	2,915	15,254
Net movement in funds for the year	9	(1,361)	(1,469)	6,665	5,196	3,835	(2,083)	572	(1,511)
<b>Total funds carried forward</b>		<b>8,896</b>	<b>2,017</b>	<b>6,665</b>	<b>8,683</b>	<b>17,578</b>	<b>10,256</b>	<b>3,487</b>	<b>13,743</b>

All figures reported in the SOFA are from continuing operations and there are no other recognised gains and losses to disclose.

The notes on pages 32 to 45 form part of these financial statements.

On 1st October 2017 the Charity's corporate Trustee Central Manchester University Hospitals NHS Foundation Trust merged with University Hospital of South Manchester NHS Foundation Trust to form Manchester University NHS Foundation Trust. On this date the Charity Commission linked the charities as part of the Manchester University NHS Foundation Trust Charity. This has been accounted for prospectively and therefore the comparatives for 2016/17 have not been restated and relate only to the predecessor Central Manchester University Hospitals NHS Foundation Trust Charity.

In line with the charities SORP the linked Charity's activities have been aggregated into the SOFA with further analysis included in the notes to the accounts, differentiating the activities and funds held by each linked Charity. The income, expenditure, assets and liabilities relating to the former Central Manchester University Hospitals NHS Foundation Trust Charity have the heading of Oxford Road Campus (ORC), and those relating to University Hospitals of South Manchester Charity have the heading of Wythenshawe Hospital.

## Balance sheet as at 31st March 2018

Note	ORC unrestricted funds	ORC restricted funds	Wythenshawe Hospital restricted funds	Total at 31st March 2018	Unrestricted funds 2017	Restricted funds 2017	Total at 31st March 2017	
	£000	£000	£000	£000	£000	£000	£000	
<b>Non-current assets:</b>								
Tangible assets	4	94	0	94	105	0	105	
Investments	5	10,528	2,925	5,555	19,008	13,866	13,866	
Investment property	5.1	3	0	3	3	0	3	
Debtors > one year	6	0	250	250	0	500	500	
<b>Total non-current assets</b>		<b>10,625</b>	<b>3,175</b>	<b>5,555</b>	<b>19,355</b>	<b>13,974</b>	<b>14,474</b>	
<b>Current assets</b>								
Debtors < one year	6	634	0	35	669	609	609	
Cash and cash equivalents	7	1,682	1,702	2,408	5,792	206	3,321	
<b>Total current assets</b>		<b>2,316</b>	<b>1,702</b>	<b>2,443</b>	<b>6,461</b>	<b>815</b>	<b>3,930</b>	
<b>Creditors: Amounts falling due within one year</b>	8	(562)	0	(93)	(655)	(577)	(577)	
<b>Commitments: Amounts falling due within one year</b>	8	(3,049)	(2,860)	(861)	(6,770)	(3,710)	(128)	(3,838)
<b>Net current assets/(Liabilities)</b>		<b>(1,295)</b>	<b>(1,158)</b>	<b>1,489</b>	<b>(964)</b>	<b>(3,472)</b>	<b>2,987</b>	<b>(485)</b>
<b>Creditors: Amounts falling due after more than one year commitments</b>	8.1	(434)	0	(379)	(813)	(246)	0	(246)
<b>Total net assets</b>		<b>8,896</b>	<b>2,017</b>	<b>6,665</b>	<b>17,578</b>	<b>10,256</b>	<b>3,487</b>	<b>13,743</b>
<b>The funds of the Charity:</b>								
Restricted income funds	9	0	2,017	5,847	7,864	0	3,487	3,487
Unrestricted funds	9	6,893	0	0	6,893	7,840	0	7,840
Investment revaluation reserve	5.2	2,003	0	818	2,821	2,416	0	2,416
<b>Total Charity funds</b>		<b>8,896</b>	<b>2,017</b>	<b>6,665</b>	<b>17,578</b>	<b>10,256</b>	<b>3,487</b>	<b>13,743</b>

The notes on pages 32 to 45 form part of these financial statements.

These financial statements of the MFT Charity registered number 1049274 were approved by the Board of Trustees and authorised for issue on 10th September 2018. They were signed on its behalf by:

*Kathy Cowell*

**Kathy Cowell OBE DL**  
Chairman

*Adrian Roberts*

**Adrian Roberts**  
Executive Director of Finance



# Annual accounts 2017/18



## Cash flow statement as at 31st March 2018

Note	31st March 2018	31st March 2017
	£000	£000
<b>Cash outflow from operating activities</b>	<b>(1,057)</b>	(561)
Dividend Income – cash received	572	529
Interest – cash received	9	14
Reduction in value of investment (portfolio management fee)	19	0
JP Morgan Liquidation	0	550
Net cash inflow from investing activities	600	1,093
<b>(Decrease)/increase in cash</b>	<b>(457)</b>	532
<b>Opening cash and cash equivalents</b>	<b>3,321</b>	2,789
<b>Transfer from UHSM Charity</b>	<b>2,928</b>	0
<b>(Decrease)/increase in cash</b>	<b>(457)</b>	532
<b>Closing cash and cash equivalents</b>	<b>5,792</b>	3,321

## Notes to the Financial Statements

### 1. Accounting policies

#### 1.1 Charitable status

The Charity is a public benefit entity, a registered Charity and its registered office is given on page 47.

#### 1.2 Basis of preparation

The financial statements have been prepared in accordance with the historic cost basis, with the exception of investments which are included at revalued amounts. The financial statements have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2015)" issued in March 2015 applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2016.

The Trustee has a reasonable expectation that the Charity has adequate resources to continue as a going concern. The significant financial risk facing the Charity is that the value of its investments will decline due to market forces, which will adversely affect available funds.

However, there are appropriate mitigations in place as defined in the Charity's Investment Policy, and therefore the Trustee is confident that the funds will not be adversely affected in the long term by changes to investment markets. Expenditure is discretionary and balanced against the reserves policy requirements. Accounting for income and expenditure is on an accruals basis to ensure all committed expenditure is reflected in the reporting process, and the Charity has sufficient resources to meet its committed expenditure for 12 months from the date that the financial statements were approved by the Corporate Trustee.

### 1.3 Income

- Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.
- Investment income reported in the Statement of Financial Activity (SOFA) and in note 2.1 includes dividend income and interest on bank accounts but excludes unrealised gains. It is accounted for on an accruals basis.
- Gifts in kind: assets given for use by the Charity are included in the SOFA as incoming resources when received. Gifts in kind are based on retail value and the amount the items could be sold for by the donor. For all gifts in kind, the amount recognised is either an estimate measured with sufficient reliability or the actual amount realised.
- Donations and gift aid are disclosed under voluntary income in the SOFA and recognised when receivable.
- Legacies are accounted for as income where the receipt of the legacy is probable. At the balance sheet date a legacy is accounted for if all the following criteria have been met;
  - there has been grant of probate;
  - the executors have established that there are sufficient assets in the estate, after settling any liabilities, to pay the legacy; and
  - any conditions attached to the legacy are either within the control of the Charity or have been met
- The Charity defers income where terms and conditions have not been met or uncertainty exists as to whether these terms or conditions can be met. The income is not be recognised but deferred as a liability until it is probable that the terms or conditions imposed can be met.

### 1.4 Expenditure

Expenditure is recognised when a liability is incurred, and where appropriate irrecoverable VAT is recorded under the relevant cost heading for the activity expensed. The Charity is only exempt from VAT when making purchases of medical equipment.

The costs of raising funds are those associated with generating income for funds held on trust. This will include costs associated with fundraising events and investment management. All costs associated with generating income are borne centrally through the Charity's general purpose fund and not charged to individual designations.

Grants payable are payments made to bodies external to and within the boundary of the NHS in furtherance of the objects of the Charity. They are accounted for on an accruals basis where the conditions for their payment have been met or where a third party has reasonable expectation that they will receive the grant and include grants paid to Manchester University NHS Foundation Trust (MFT).

At the end of the financial year, the Charity may have received goods and services which have not been invoiced at the balance sheet date. In these circumstances, an estimated value of the cost is included in the Charity's reported financial results. In some cases, the estimated value is based on the quoted value provided by the supplier when the goods were ordered; in other cases, the charge may be estimated based on methods such as the last price paid for the same goods or service.

Commitments for future expenditure are recognised if there is an expectation the funds will be used for a particular purpose. This will ordinarily take the form of an approval of the expenditure by the Trustee. They are recognised in expenditure and in the balance sheet under the heading 'Commitments' split between current and non current categories.

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include back office costs, finance, payroll and governance costs which support the Charity. These costs have been allocated across the charitable activities. The basis on which support costs have been allocated are set out in note 3.2.

Governance costs are accounted for an accruals basis, they include Statutory Audit and a recharge from MFT for Trustee and Management time devoted to the Charity.

The Charity is exempt from direct taxation on its commercial activities as they are ancillary charitable trading and fall within the provisions of section 505 of the Income and Corporation Taxes Act 1988. Therefore, the Charity pays no tax on dividend and interest income it receives.

# Annual accounts 2017/18



## 1.5 Structure of funds

In broad terms, a Charity's funds are either restricted or unrestricted.

### a) Restricted Funds

Restricted income funds are funds that can only be applied for particular purposes within their objects. For example, where the donor has specified a donation should be spent in furthering a particular charitable purpose.

### b) Unrestricted Funds

- i) An unrestricted income fund includes funds which the Trustee is free to use for any purpose in furtherance of the charitable objects, known as the General Fund.
- ii) Unrestricted funds also include designated funds, where the donor has made known their non binding wishes or where the Trustee, at its discretion, has created a fund for a specific purpose. The Charity's major designations are disclosed in note 9. The Trustees have the power to re-designate such funds within unrestricted funds.

The Charity has both a General Purpose fund and designated funds.

## 1.6 Transfers between funds

A transfer between funds is made only if appropriately approved (by the Fund holder or Charitable Funds Committee) and does not contravene the wishes of the donor.

## 1.7 Fixed assets investments

Investments are stated at market value as at the date of the Balance Sheet; values have been provided by the respective Fund Managers. The statement of financial activities includes net gains and losses arising on the revaluation and disposals throughout the years.

The Charity has investment portfolio which are included in the Balance Sheet at the closing market value on 31st March 2018.

## 1.8 Tangible fixed assets

### Recognition

Property, plant and equipment is capitalised if:

- It is held for use in delivering services or for administrative purposes;
- It is probable that future economic benefits will flow to, or service potential will be supplied to, the Charity;
- It is expected to be used for more than one financial year;

- The cost of the item can be measured reliably; and
- The item has a cost of at least £5,000; or
- Collectively, a number of items have a cost of at least £5,000 and individually have a cost of more than £250, where the assets are functionally interdependent, they had broadly simultaneous purchase dates, are anticipated to have simultaneous disposal dates, and are under single managerial control; or
- Items form part of the initial equipping and setting-up cost of a new building, unit, project or service, irrespective of their individual or collective cost

### Valuation

Equipment assets are carried at Depreciated Historic Cost, as this is not considered to be materially different from Fair Value. The Charity owns no land or buildings.

### Depreciation

Depreciation is charged to write off the cost or valuation, less any residual value, of Property, Plant and Equipment over their estimated useful lives, in a manner which reflects the consumption of economic benefits or service potential of the assets.

The assets owned by the Charity relate to fixtures and fittings used in the course of business. These assets are included in a building leased by the Charity and as such have been depreciated over the life of the lease, i.e. 15 years. IT assets have been depreciated over a 5 year period.

## 1.9 Investment gains and losses

Gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investment are calculated as the difference between sale proceeds and opening market value.

Unrealised gains and losses are calculated as the difference between the market value as at 31st March 2018 and the opening market value and are recognised in the SOFA. Unrealised losses are also accounted for in the revaluation reserve, unless there is evidence the market value of the investments will continue to decline in the future (in which case the loss is realised in the statement of financial activities).

## 1.10 Operating leases

Rentals under operating leases are charged on a straight-line basis over the lease term, even if the payments are not made on such a basis. Benefits received and receivable as an incentive to sign an operating lease are similarly spread on a straight-line basis over the lease term.

## 1.11 Financial instruments

Financial assets and financial liabilities are recognised when the Charity becomes a party to the contractual provisions of the instrument. All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a finance transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

The Charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Creditors and provisions are recognised where the Charity

has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

## 1.12 Critical accounting judgements and key sources of estimation uncertainty

In the application of the Charity's accounting policies, which are described in notes 1.1 to 1.11, the Trustee is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustee does not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

## 2.0 Income from donations and legacies

	ORC unrestricted funds 2017/18	ORC restricted funds 2017/18	Wythenshawe Hospital restricted funds 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000	£000
Donations	2,495	660	155	3,310	3,341
Legacies	894	1,240	12	2,146	829
Grants receivable	0	0	61	61	0
<b>Total Income from donations and legacies</b>	<b>3,389</b>	<b>1,900</b>	<b>228</b>	<b>5,517</b>	<b>4,233</b>

There are no legacies excluded from the Statement of Financial of Activities because they have not met the criteria of recognition as per the SORP.

The Charity recognises gifts in kind in the Statement of Financial Activities if the recognition criteria in 1.3a and 1.3c of the Accounting Policies are met. In Financial Year 2017/18 the Charity received £367k (£66k in 2016/17) worth of gifts, which are included in the category 'Donations'. The Charity has received no donated services or facilities.

# Annual accounts 2017/18



## 2.1 Income from fundraising activities

	ORC unrestricted funds 2017/18	Wythenshawe Hospital restricted funds 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000
Special project events	377	0	377	272
Sporting events	297	0	297	333
Corporate	69	0	69	56
Community events	30	0	30	12
Christmas	21	0	21	14
Schools	20	0	20	12
Merchandise	6	0	6	7
Training fees	0	4	4	0
Miscellaneous sales	0	20	20	0
<b>Total income from fundraising activities</b>	<b>820</b>	<b>24</b>	<b>844</b>	<b>707</b>

## 2.2 Other donation

	ORC unrestricted funds 2017/18	Wythenshawe Hospital restricted funds 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000
Transfer from UHSM Charity	0	7,080	7,080	0
<b>Total income from transfer</b>	<b>0</b>	<b>7,080</b>	<b>7,080</b>	<b>0</b>

On 1st October 2017 the Charity's corporate Trustee Central Manchester University Hospitals NHS Foundation Trust merged with University Hospital of South Manchester NHS Foundation Trust to form Manchester University NHS Foundation Trust. At this date the funds of the University Hospital of South Manchester transferred to the Manchester University NHS Foundation Trust Charity.

## 2.3 Investment Income

	ORC unrestricted funds 2017/18	Wythenshawe Hospital restricted funds 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000
Dividend income	475	92	567	532
Bank account interest	10	4	14	14
<b>Total investment income</b>	<b>485</b>	<b>96</b>	<b>581</b>	<b>546</b>

## 3.0 Analysis of expenditure on raising funds

	ORC unrestricted funds 2017/18	Wythenshawe Hospital restricted funds 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000
Fundraising activities	215	0	215	213
Advertising/marketing	172	0	172	157
Accommodation and administration costs	144	2	146	139
Subscriptions	3	1	4	3
Other	40	2	42	40
Fundraising team	700	0	700	702
Investment management fees	45	19	64	53
	<b>1,319</b>	<b>24</b>	<b>1,343</b>	<b>1,307</b>
Support costs	(413)	0	(95)	(508)
<b>Total</b>	<b>1,476</b>	<b>97</b>	<b>1,573</b>	<b>1,462</b>

## 3.1 Analysis of expenditure on charitable activities

	ORC unrestricted funds 2017/18	ORC restricted funds 2017/18	Wythenshawe Hospital restricted funds 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000	£000
<b>Activity</b>					
Clinical care and research posts	219	(27)	282	474	881
Patient education, welfare & amenities	601	3	262	866	2,533
Staff welfare, education & amenities	990	0	192	1,182	680
New building & refurbishment	541	3206	116	3,863	1,423
Purchase of medical equipment	1,069	141	(295)	915	1,128
Purchase of IT and computer equipment	95	0	3	98	86
Purchase of new equipment	507	46	11	564	235
<b>Total</b>	<b>4,022</b>	<b>3,369</b>	<b>571</b>	<b>7,962</b>	<b>6,966</b>

The negative values relate to the release of prior year commitments.



## 3.2 Analysis of total expenditure

	ORC 2017/18		Wythenshawe Hospital 2017/18		2016/17						
	Direct costs	Grant funding of activities	Governance	Finance	Sub-Total	Direct costs	Grant funding of activities	Governance	Finance	Sub-Total	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<b>Expenditure on raising funds</b>	1,319	0	26	131	1,476	91	0	4	2	97	1,573
<b>Expenditure on charitable activities</b>											
Clinical care and research posts	0	190	0	2	192	0	248	13	21	282	474
Patient education, welfare & amenities	0	598	1	5	604	0	230	12	20	262	866
Staff welfare, education & amenities	0	980	2	8	990	0	168	9	15	192	1,182
New building & refurbishment	0	3,709	7	31	3,747	0	101	5	10	116	3,863
Purchase of medical equipment	0	1,198	2	10	1,210	0	(259)	(14)	(22)	(295)	915
Purchase of IT and computer equipment	0	94	0	1	95	0	3	0	0	3	98
Purchase of new equipment	0	547	1	5	553	0	9	1	1	11	564
<b>Total expenditure on charitable activities</b>	0	7,316	13	62	7,391	0	500	26	45	571	7,962
<b>Total expenditure</b>	1,319	7,316	39	193	8,867	91	500	30	47	668	9,535

	2016/17				
	Direct costs	Grant funding of activities	Governance	Finance	Total
	£000	£000	£000	£000	£000
<b>Expenditure on raising funds</b>	1307	0	26	129	1,462
<b>Expenditure on charitable activities</b>					
Clinical care and research posts	0	871	2	8	881
Patient education, welfare & amenities	0	2,505	5	23	2,533
Staff welfare, education & amenities	0	672	1	6	679
New building & refurbishment	0	1,408	3	13	1,424
Purchase of medical equipment	0	1,116	2	10	1,128
Purchase of IT and computer equipment	0	85	0	1	86
Purchase of new equipment	0	233	0	2	235
<b>Total expenditure on charitable activities</b>	0	6,890	13	63	6,966
<b>Total expenditure</b>	1,307	6,890	39	192	8,428

Support costs, incorporating Finance and Governance, are apportioned across charitable activities on the basis of expenditure incurred in relation to each category.

The Charity accounted for £13.5k for audit fees in 2017/18 (2016/17 £9k), payable to Deloitte LLP. No other services were received from Deloitte LLP. Net expenditure of £1,573k on raising funds (expenditure of £1,462k in 2016/17) as reported in the SOFA includes the charge for audit fees. The audit fee is included within Governance Costs in both 2017/18 and 2016/17.

Grants were made to Manchester University NHS Foundation Trust (MFT). No grants were made to individuals.

### 3.3 Analysis of staff costs, Trustee remuneration and expenses, and the cost of key management personnel

#### Staff costs and cost of key management personnel

All staff engaged in the activities of the Charity are employed by Manchester University NHS Foundation Trust (MFT). The Charity therefore employs no staff, but is recharged for individuals' time spent engaged in either Charitable activities, raising funds or by providing support (e.g. back office functions) to the Charity.

#### Trustee remuneration

No Trustee received remuneration or reimbursement of expenses during 2017/18 or 2016/17.



## 4.0 Tangible Assets

	31st March 2018	31st March 2017
	£000	£000
<b>Asset cost:</b>		
Balance brought forward	127	127
Balance carried forward	127	127
<b>Accumulated depreciation:</b>		
Balance brought forward	(22)	(11)
Charge for year	(11)	(11)
Balance carried forward	(33)	(22)
<b>Net book value:</b>		
Brought forward	105	116
<b>Carried forward</b>	<b>94</b>	<b>105</b>

The closing net book value is made up of IT equipment (£6k) and fixtures and fittings (£88k) used for the purpose of generating funds for the Charity. The tangible assets relate to Oxford Road Campus only.

## 5.0 Fixed asset investments: Movements in funds

	ORC unrestricted funds 2017/18	ORC restricted funds 2017/18	Wythenshawe Hospital restricted 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000	£000
Market value at 1st April 2017	13,869	0	0	13,869	13,703
Transfer from UHSM Charity 01.10.17	0	0	5,669	5,669	0
Transfer to restricted funds	(2,925)	2,925	0	0	0
Less: Sale of JP Morgan	0	0	0	0	(3,715)
Add: Acquisitions at cost	0	0	0	0	2,450
Management fees	0	0	(19)	(19)	0
Unrealised (loss)/gain on revaluation	(413)	0	(95)	(508)	1,431
<b>Market value at 31st March 2018</b>	<b>10,531</b>	<b>2,925</b>	<b>5,555</b>	<b>19,011</b>	<b>13,869</b>

The valuations of the Charity's investments at 31st March 2018 have been provided by the three investment companies used to manage the funds; Brewin Dolphin, Schroders, and Sarasin & Partners.

The Charity has invested surplus funds for the purpose of generating a financial return. The entity has not invested in any external bodies which are involved in the activities of the Charity, known as programme related investments.

## 5.1 Fixed assets at 31st March 2018:

All listed investments are held in the U.K.	ORC 2017/18	Wythenshawe Hospital restricted 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000
UK equities	5,507	1,061	6,568	13,866
Fixed income	0	817	817	0
UK bonds	4,845	0	4,845	0
Global equities	1,614	2,561	4,175	0
Property	261	585	846	0
Alternative investments	1,006	404	1,410	0
Liquid assets	220	127	347	0
Leasehold	3	0	3	3
	<b>13,456</b>	<b>5,555</b>	<b>19,011</b>	<b>13,869</b>

## 5.2 Historic cost of listed investments and movement in revaluation reserve

	ORC 2017/18	Wythenshawe Hospital restricted 2017/18	Total 2017/18	Total 2016/17
	£000	£000	£000	£000
Historic cost	11,450	4,737	16,187	11,450
Market value of listed investments at 31st March 2018	13,456	5,555	19,011	13,869
<b>Balance of Revaluation Reserve</b>	<b>2,006</b>	<b>818</b>	<b>2,824</b>	<b>2,419</b>

## 6.0 Analysis of debtors

Current	ORC 31st March 2018	Wythenshawe Hospital 31st March 2018	Total 31st March 2018	Total 31st March 2017
	£000	£000	£000	£000
<b>Amounts falling due within one year:</b>				
Trade debtors	15	0	15	15
NHS debtors	14	0	14	2
Provision for irrecoverable debts	0	0	0	(2)
Prepayments	14	8	22	1
Accrued income *	590	3	593	569
Other debtors	0	24	24	24
<b>Total debtors falling due within one year</b>	<b>634</b>	<b>35</b>	<b>669</b>	<b>609</b>
<b>Non-Current</b>				
	ORC 31st March 2018	Wythenshawe Hospital 31st March 2018	Total 31st March 2018	Total 31st March 2017
	£000	£000	£000	£000
<b>Amounts falling due within one year:</b>				
Accrued income*	250	0	250	500
<b>Total debtors falling due within one year</b>	<b>250</b>	<b>0</b>	<b>250</b>	<b>500</b>

Debtors are amounts due to the Charity. They are measured on the basis of their recoverable amount.

# Annual accounts 2017/18



## 6.1 Accrued income

\*Accrued income includes grants towards:

	£000
Helipad construction – County Air Ambulance	250
Helipad construction – Stoller Trust	400
Legacy income	135
Reimbursement of VAT re zero rated goods	12
Other	43
<b>Total accrued income</b>	<b>840</b>

## 7.0 Analysis of cash and cash equivalents

	ORC 31st March 2018 £000	Wythenshawe Hospital 31st March 2018 £000	Total 31st March 2018 £000	Total 31st March 2017 £000
<b>Cash and cash equivalents</b>	<b>3,384</b>	<b>2,408</b>	<b>5,792</b>	<b>3,321</b>

## 8.0 Analysis of creditors

	Note	ORC 31st March 2018 £000	Wythenshawe Hospital 31st March 2018 £000	Total 31st March 2018 £000	Total 31st March 2017 £000
<b>Current amounts falling due within one year:</b>					
Trade creditors		186	47	233	349
Accruals		126	46	172	228
Deferred income		250	0	250	0
Accruals for commitments	8.1	5,909	861	6,770	3,838
<b>Total creditors falling due within one year</b>		<b>6,471</b>	<b>954</b>	<b>7,425</b>	<b>4,415</b>

The figure disclosed above relates to costs due not yet paid for goods or services received on or before 31st March 2018.

	Note	ORC 31st March 2018 £000	Wythenshawe Hospital 31st March 2018 £000	Total 31st March 2018 £000	Total 31st March 2017 £000
<b>Non-current amounts falling due within one year:</b>					
Accruals for commitments	8.1	434	379	813	246
<b>Total creditors falling due after one year</b>		<b>434</b>	<b>379</b>	<b>813</b>	<b>246</b>

## 8.1 Accruals for commitments payable

	ORC 31st March 2018 £000	Wythenshawe Hospital 31st March 2018 £000	Total 31st March 2018 £000	Total 31st March 2017 £000
Opening balance	4,084	1,465	5,549	2,671
Committed in year	5,737	592	6,329	4,456
Paid in year	(3,478)	(817)	(4,295)	(3,043)
<b>Closing balance</b>	<b>6,343</b>	<b>1,240</b>	<b>7,583</b>	<b>4,084</b>

Expected Timing of Cash flows:

	ORC 31st March 2018 £000	Wythenshawe Hospital 31st March 2018 £000	Total 31st March 2018 £000	Total 31st March 2016 £000
Not later than one year	5,909	861	6,770	3,838
Later than one year and not later than five years	434	379	813	246
Total Accruals for grants payable	<b>6,343</b>	<b>1,240</b>	<b>7,583</b>	<b>4,084</b>

## 9.1 Fund balances by division – 2017/18

Division	Total funds at 31st March 2017 £000	Funds transferred in 1st October 2017 £000	Income £000	Expenditure £000	Gains and (losses) £000	Transfers between funds £000	Total funds at 31st March 2018 £000	Unrestricted funds at 31st March 2018 £000	Restricted funds at 31st March 2018 £000	Number of funds
Royal Manchester Children's Hospital	1,316	0	339	(862)	0	607	1,400	1,400	0	62
Clinical & Scientific Support	638	0	48	(100)	0	0	585	585	0	35
Dental Hospital	26	0	0	(7)	0	2	21	21	0	3
Royal Eye Hospital	466	0	69	(150)	0	14	399	399	0	17
MRI Specialist Medicine	1,150	0	63	(274)	0	0	939	939	0	35
Medicine and Community Services	284	0	10	(114)	0	31	210	210	0	23
Research and Innovation	2,113	0	81	(646)	0	135	1,683	1,683	0	60
St Mary's Hospital	1,069	0	134	(424)	0	290	1,070	1,070	0	45
MRI Surgery	756	0	16	(21)	0	(1)	750	750	0	19
Trafford General Hospital	265	0	16	(30)	0	(1)	250	250	0	25
Corporate	1,052	0	1,294	(226)	0	99	2,220	224	1,996	15
Trust wide	4,459	0	4,262	(5,810)	(414)	(1,260)	1,237	1,237	0	22
Custodian Funds	126	0	0	0	0	(95)	31	31	0	35
Lime	23	0	262	(201)	0	34	117	96	21	14
Wythenshawe Hospital Centrally Held Funds	0	150	0	(1)	0	0	149	0	149	7
Wythenshawe Hospital Clinical support	0	352	10	(120)	0	0	242	0	242	35
Wythenshawe Hospital Corporate	0	3,309	135	(17)	(94)	0	3,333	0	3,333	21
Wythenshawe Hospital Education	0	20	0	0	0	0	20	0	20	1
Wythenshawe Hospital Research and Development	0	5	0	0	0	0	5	0	5	1
Wythenshawe Hospital Scheduled Care	0	1,447	79	(331)	0	0	1,195	0	1,195	77
Wythenshawe Hospital Unscheduled Care	0	1,797	123	(199)	0	0	1,721	0	1,721	69
<b>Total Funds</b>	<b>13,743</b>	<b>7,080</b>	<b>6,941</b>	<b>(9,535)</b>	<b>(508)</b>	<b>(144)</b>	<b>17,578</b>	<b>8,896</b>	<b>8,682</b>	<b>621</b>

The transfer of £144k relates to funds held on behalf of Trafford Provider Services. This service is provided by Pennine Care NHS Foundation Trust and Greater Manchester Mental Health NHS Foundation Trust therefore these funds have been transferred to the respective Charitable Funds associated with the Foundation Trusts. This transfer has taken place in accordance with Department of Health guidance.



## Fund balances by division – 2016/17

Division	Total funds at 31st March 2016	Income	Expenditure	Gains and (losses)	Transfers between funds	Total funds at 31st March 2017	Unrestricted funds at 31st March 2017	Restricted funds at 31st March 2017	Number of funds
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Royal Manchester Children's Hospital	1,514	296	(1,592)	0	1,098	1,316	1,316	0	64
Clinical & Scientific Support	739	26	(249)	0	122	638	638	0	37
Dental Hospital	10	1	11	0	4	26	26	0	3
Royal Eye Hospital	486	13	(33)	0	0	466	466	0	18
MRI Specialist Medicine	1,176	202	(237)	0	9	1,150	1,150	0	44
Medicine and Community Services	273	53	(45)	0	3	284	284	0	23
Research and Innovation	2,604	198	(893)	0	204	2,113	2,113	0	71
Saint Mary's Hospital	738	357	(165)	0	139	1,069	1,069	0	47
MRI Surgery	823	98	(148)	0	(17)	756	756	0	26
Trafford General Hospital	273	92	(249)	0	149	265	265	0	30
Corporate	1,376	393	(717)	0	0	1,052	108	944	16
Trust wide	5,036	4,234	(3,731)	716	(1,796)	4,459	1,934	2,525	24
Custodian funds	121	27	(22)	0	0	126	126	0	34
Lime	85	211	(358)	0	85	23	5	18	11
<b>Total funds</b>	<b>15,254</b>	<b>6,201</b>	<b>(8,428)</b>	<b>716</b>	<b>0</b>	<b>13,743</b>	<b>10,256</b>	<b>3,487</b>	<b>448</b>

## 9.1 Details of material funds

A fund is deemed material if the balance at 31st March 2018 is over £250k. Funds over this threshold are detailed below:

Fund name	Total funds at 31st March 2017	Income	Expenditure	Gains and (losses)	Transfers between funds	Total funds at 31st March 2018	Unrestricted funds at 31st March 2018	Restricted funds at 31st March 2018	Number of funds
	£000	£000	£000	£000	£000	£000	£000	£000	£000
RMCH Fundraising	922	1,871	(90)	0	(701)	2,003	2,003	0	1
Special Purpose Legacy Income*	944	1,240	(188)	0	0	1,996	0	1,996	1
Wythenshawe Hospital inv reserve – GP	0	968	0	0	0	968	(0)	968	1
Wythenshawe Hospital inv reserve – research	0	742	0	0	0	742	(0)	742	1
Wythenshawe Hospital Trust General Purpose	0	390	102	0	0	492	0	492	1
Wythenshawe Hospital unrealised gain	0	497	(56)	0	0	440	0	440	1
MREH Fundraising	130	382	22	0	(120)	414	414	0	1
MRI Surgical General Purposes	405	0	(7)	0	0	398	398	0	1
Saint Mary's Fundraising	160	363	54	0	(290)	288	288	0	1
Wythenshawe Hospital Cystic Fibrosis	0	296	(15)	0	0	281	0	281	1
Nuclear Medicine	282	0	(23)	0	0	260	260	0	1
SARC Children's Services	252	0	7	0	0	260	260	0	1

\*The 'specific purpose legacy' fund contains legacy bequests for which a specific purpose has been identified in the will document and therefore the funds have been restricted.

## Fund balances over £250k – 2016/17

Fund name	Total funds at 31st March 2016	Income	Expenditure	Gains and (losses)	Transfers between funds	Total funds at 31st March 2017	Unrestricted funds at 31st March 2017	Restricted funds at 31st March 2017
	£000	£000	£000	£000	£000	£000	£000	£000
Helipad Appeal	1,678	1,401	(549)	0	(5)	2,525	(0)	2,525
Specific purpose legacies	1,185	388	(629)	0	0	944	944	0
RMCH Fundraising	1,177	1,300	(59)	0	(1,495)	922	922	0
Cancer Research for Children	405	16	(131)	0	(0)	290	290	0
MRI Surgical General Purposes	365	53	(13)	0	0	405	405	0
Nuclear Medicine	286	0	(3)	0	0	282	282	0
SARC Children's Services	37	250	(35)	0	0	252	252	0

## 10.0 Related party transactions

The Charity works closely with, and provides the majority of its grants, to the Manchester University NHS Foundation Trust (MFT). The Charity Trustee constitutes the members of the Trust Board. During the financial year, the Charity committed £7,213k (£6,644k in 2016/17) to MFT in furtherance of its objectives.

The Charity lease property from Bruntwood 2000 Holdings Limited and paid £94k (£94k, 2016/17). One executive director member of the MFT Trust Board is MFT's nominated Director for Manchester Science Partnerships Limited which is majority owned by Bruntwood 2000 Holdings Ltd.

## 11.0 Post balance sheet events

There were no events following the Balance sheet date, either requiring disclosure, or resulting in a change to the financial statements of the Charity.

## 12.0 Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases:

	2018	2017
	£000	£000
Within one year	89	89
Between one and five years	356	356
After five years	565	654
	<b>1,010</b>	<b>1,099</b>

The Charity Fundraising Team occupy the ground floor of the Citylabs, Maurice Watkins building. The lease is for a duration of 15 years, starting from August 2014.



# Contact details for the Charity, Trustee and Advisers

## As a sole corporate Trustee, the names of the directors are required to be disclosed:

Chairman	<b>Mrs Kathy Cowell OBE DL</b>
Deputy Chairman	<b>Mr Barry Clare</b>
Non-Executive Director	<b>Mr John Amaechi OBE</b>
Non-Executive Director	<b>Professor Dame Sue Bailey OBE DBE</b>
Non-Executive Director	<b>Dr Ivan Benett</b>
Non-Executive Director	<b>Professor Luke Georghiou</b>
Non-Executive Director	<b>Mr Nicholas Gower</b>
Non-Executive Director	<b>Mrs Christine McLoughlin</b>
Non-Executive Director	<b>Mr Trevor Rees</b>
Chief Executive	<b>Sir Michael Deegan CBE</b>
Deputy Chief Executive	<b>Mrs Gill Heaton OBE</b>
Chief Operating Officer	<b>Mrs Julia Bridgewater</b>
Chief Nurse	<b>Professor Cheryl Lenney</b>
Executive Director of Human and Corporate Resources	<b>Mrs Margot Johnson</b>
Medical Director	<b>Professor Robert Pearson</b>
	<b>Miss Toli Onon</b>
Executive Director of Finance	<b>Mr Adrian Roberts</b>
Executive Director of Strategy	<b>Mr Darren Banks</b>

## Charity Fundraising Board members:

Chairman	<b>Mr Maurice Watkins CBE</b>
Deputy Chairman	<b>Mr David Cain</b>
	<b>Mrs Kamal Basran OBE</b> (resigned 5th January 2018)
	<b>Mr Ian Currie</b>
	<b>Mr Paul Horrocks DL</b>
	<b>Professor Daniel Keenan</b>
	<b>Mr Harry Keogh</b> (resigned 15th March 2018)
	<b>Mr Stephen Lewis</b> (resigned 9th March 2018)
	<b>Sir Dave Richards</b>
	<b>Ms Carol Smith</b>
Charity Ambassadors:	<b>Mr Steve Bartlett</b>
	<b>Mr Simon Calderbank</b>
	<b>Mr Derek Calrow</b>
	<b>Mr Gary Chaplin</b>
	<b>Mr Michael Di Paola</b>
	<b>Mr Richard Gahagan</b>
	<b>Mr Barry Lowe</b>
	<b>Christine Oxenburgh</b>
	<b>Mr Martin Prothero</b>
	<b>Mr Vikas Shah</b>
	<b>Mr Peter Shrigley</b>
	<b>Lord-Lieutenant Mr Warren J Smith JP DL</b>
	<b>Mr Rajiv Taneja</b>
	<b>Mr Salim-Uddin Khandakar</b>
	<b>Ms Geraldine Vesey</b>
	<b>Ms Laura Wolfe</b>
	<b>Mr Jon Woodall</b>
	<b>Mr Paul Yates</b>

Registered Charity number and name	<b>1049274</b> <b>Manchester University NHS Foundation Trust Charity</b>
Address of Registered Charity	Citylabs 1.0 Maurice Watkins Building Nelson Street, Manchester M13 9NQ Tel: 0161 276 4915   Fax: 0161 273 6211
Head of Charities	<b>Mrs Sarah Naismith</b> Tel: 0161 276 6199 sarah.naismith@mft.nhs.uk
Operational Finance Directors	<b>Mrs Nicola Greenfield</b> Tel: 0161 276 6692 nicola.greenfield@mft.nhs.uk
Chief Accountant	<b>Mrs Sharon Hassall</b> Tel: 0161 276 6296 sharon.hassall@mft.nhs.uk
Banker	<b>Barclays Bank plc</b> Manchester City Office PO Box 357, 51 Mosley Street, Manchester, M60 2AU
Solicitor*	<b>Hempsons</b> Portland Tower, Portland Street, Manchester M1 3LF
External Auditor	<b>Deloitte LLP</b> One City Square Leeds, LS1 2AL
Internal Auditor	<b>Mersey Internal Audit Agency</b> Regatta Place Brunswick Business Park Summers Road Liverpool L3 4BL

\* Legal advisors are appointed on a case by case basis





**In support of:**

Manchester Royal Infirmary  
Wythenshawe Hospital  
Royal Manchester Children's Hospital  
Manchester Royal Eye Hospital  
Saint Mary's Hospital

University Dental Hospital of Manchester  
Withington Community Hospital  
Trafford General Hospital  
Altrincham Hospital

Manchester Foundation Trust Charity is registered with the Charity Commission as Manchester University NHS Foundation Trust Charity.  
Registered Charity 1049274.



Manchester Foundation  
Trust **Charity**